



# PLATINUM SHAUFFMANTZ VERITAS

Reliable And Practical Certification

## PUBLIC SUMMARY REPORT

MS 2530-3 : 2013

Malaysian Sustainable Palm Oil (MSPO)

Part 3: General Principles For Oil Palm Plantations And Organised Smallholders

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**NAME OF CLIENT** : FELDA GUGUSAN BUKIT BESAR  
**STANDARD** : MS 2530-3:2013  
**DATE OF -**  
**INITIAL AUDIT STAGE 1** : 27<sup>TH</sup> MAY 2019  
**INITIAL AUDIT STAGE 2** : 10<sup>TH</sup> & 11<sup>TH</sup> JULY 2019

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### 1.0 Audit Process

#### 1.1 Objective

The objectives of this audit are:

- To confirm that the management system conforms with all the requirements of the audit standard
- To confirm that the organisation has effectively implemented the planned management system
- To confirm that the management system is capable of achieving the organisation's policy and objectives.

#### 1.2 Scope of Certification

- Management of Sustainable Oil Palm Plantations from Cultivation, Planting and Production of Fresh Fruit Bunches

#### 1.3 Appointment of team members and reviewer (Qualification of audit team)

No.	Member of Audit Team	Role / area of MSPO Requirements	Qualification
1.	Badrul Hisham Hj Baharin	Lead Auditor	MSPO, MSPO SCCS, IMS,
2.	Nor Halis Abu Zar	Auditor	MSPO, MSPO SCCS, ISO, IMS
3	Hidney Wahid	Auditor	MSPO, IMS

#### 1.4 Audit Plan

The audit approach consists of the following steps:

- Contract review;
- Appointment of team members and technical reviewer;
- Contact client for relevant documentation according to the applicable MSPO standards;
- Audit planning;
- Background investigation, desk review of submitted documents;
- On-Site assessment, inspections, interviews with operational personnel, stakeholders and its contractors; review of documentation;
- On-site reporting
- Resolution of non-conformance (NC) (if any)
- Draft audit reporting
- Technical review
- Final audit reporting
- Peer review
- Address Peer Review Comments (if any)
- Final approval and issuance of certificate



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## 2.0 Methodology (Scope of Certification Audit)

### 2.1 Description of the certification unit

Reference for Audit Criteria:

Part 3: General principles for oil palm plantations and organized smallholders

Assessing past implementation from quality records that are required by the standard. (PAPER)

Assessing current implementation from observing current practices. (PRACTICE)

Assessing future maintenance from interviewing personnel on understanding and assessing competencies. (PEOPLE)

### 2.2 Description of the supply base

No	Name of Estate(s)	Planted Area (Ha)
1	FELDA PASIR RAJA	1,704.56
	FELDA SUNGAI SAYONG	1,460.19
	FELDA BUKIT BESAR	1,672.08
	FELDA BUKIT RAMUN	1,114.30
	<b>Total</b>	<b>5,951.13</b>

## 3.0 Organisation Information

### 3.1 Description of the certification unit

Felda Bukit Besar is a village located in the district of Kota Tinggi , Johor , Malaysia . Located within the Felda Taib Andak cluster, it is surrounded by other felda villages such as Felda Pasir Raja , Felda Sungai Sayong and Felda Bukit Ramun . It is located within the Taib Andak Cluster area. Although some places are Kulai addresses, it is still under the administration of the Kota Tinggi district, which is located in the Ulu Sungai Johor district.

FELDA Gugusan Bukit Besar has four estates which are FELDA Parit Raja, FELDA Sg. Sayong, FELDA Bukit Besar and FELDA Bukit Ramun. All these estate was managed by FELDA Techno Plant (FTP).



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**3.2 Description of the supply base (including planting profile)**

Name of Supply Base	Coordinate	
	Latitude (N)	Longitude (E)
FELDA PASIR RAJA	1.7844000	103.6840430
FELDA SUNGAI SAYONG	1.7581821	103.6740365
FELDA BUKIT BESAR	1.770941	103.703971
FELDA BUKIT RAMUN	1.75430	103.72548

**3.3 Production volume**

Name of Estate	2018		FFB Budget 2019 Mt/Ha
	Total FFB (Mt)	FFB Production (mt/ha)	
FELDA PASIR RAJA	690.73	17.16	18.00
FELDA SUNGAI SAYONG	1606.82	20.18	21.00
FELDA BUKIT BESAR	484.29	20.92	21.00
FELDA BUKIT RAMUN	1,114.3	21.37	22.00

**3.4 Planting year details for each estate**

**FELDA GUGUSAN BUKIT BESAR**

Year / Estate (Planted Year)	PASIR RAJA	SG SAYONG	BUKIT BESAR	BUKIT RAMUN
2010		1,000.00		500.00
2011				500.00
2012		450.19		114.30
2013				
2014				
2015				
2016	383.11			
2017	-		455.12	
2018	379.61		495.10	
2019	535.61			
<b>Total Ha</b>	<b>1,704.56</b>	<b>1,460.19</b>	<b>1,672.08</b>	<b>1,114.30</b>



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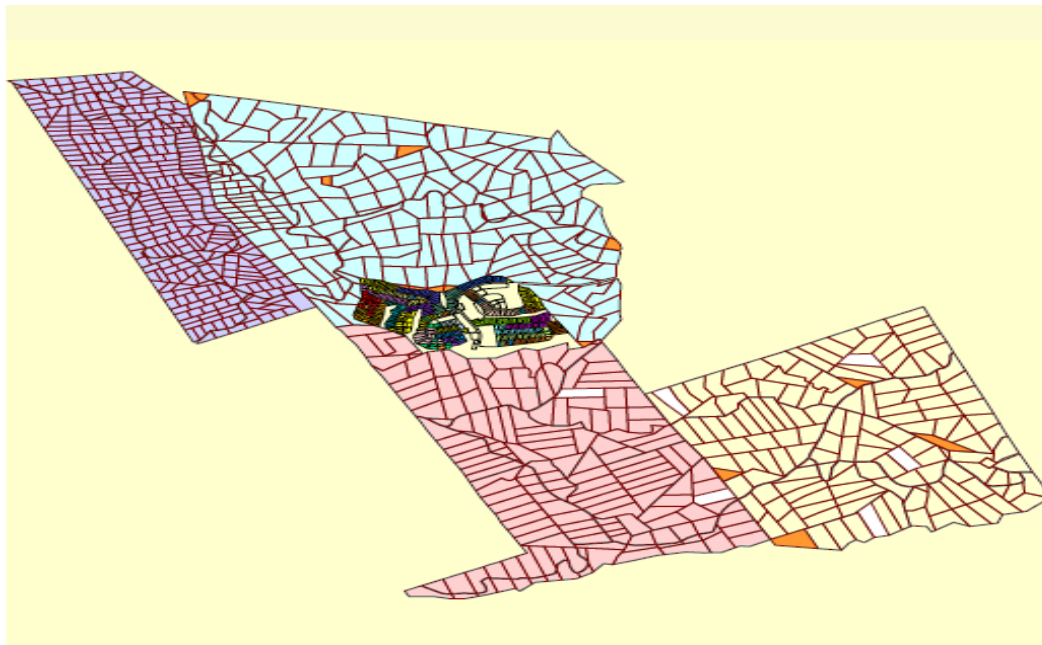
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**3.5 Replanting programme for each estate**

Year of replanting	Planted area (ha) in each estate								Total area to be replanted (ha)
	2019	2020	2021	2022	2023	2024	2025	2026	
FELDA PASIR RAJA	535.16								535.16
FELDA SUNGAI SAYONG		576.32	855.47						1,431.79
FELDA BUKIT BESAR	160.63	420.50							581.13
FELDA BUKIT RAMUN			633.80	480.50					1,114.30
<b>Total</b>	<b>695.79</b>	<b>996.82</b>	<b>1,489.27</b>	<b>698.57</b>					<b>3,662.38</b>

**3.6. Maps of Company Location, Plantations and Organised Smallholders**

**FELDA PASIR RAJA**





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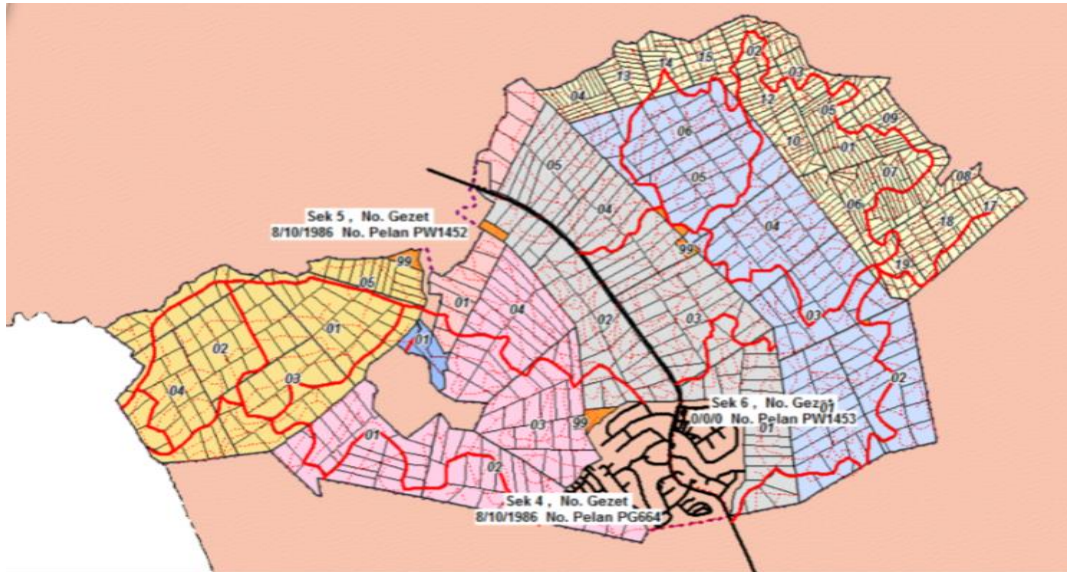
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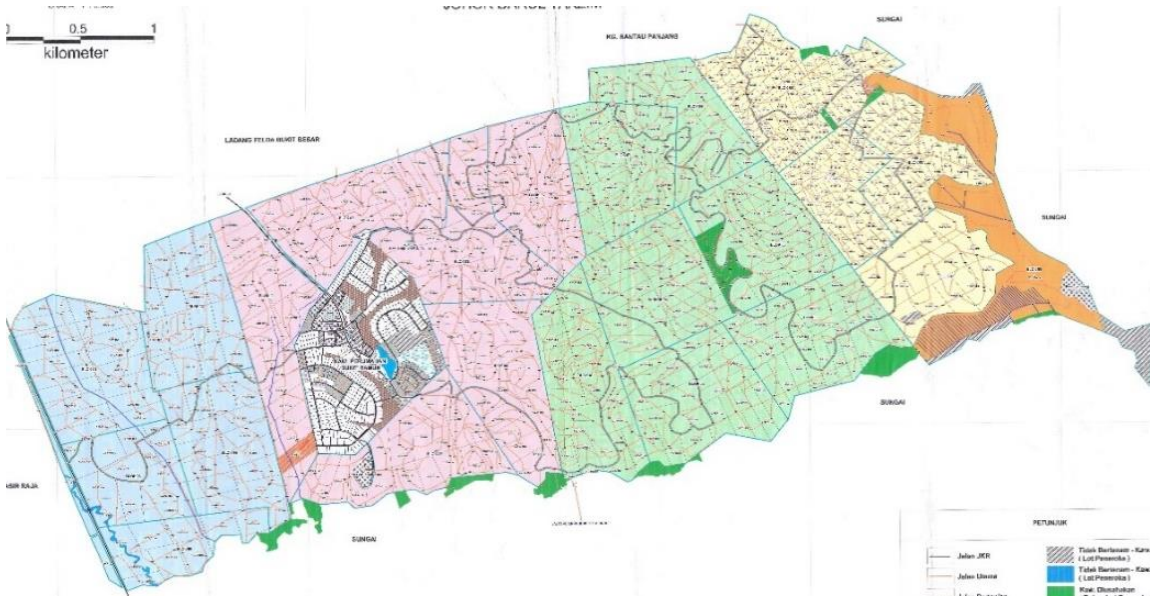
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## FELDA SUNGAI SAYONG



## FELDA BUKIT RAMUN





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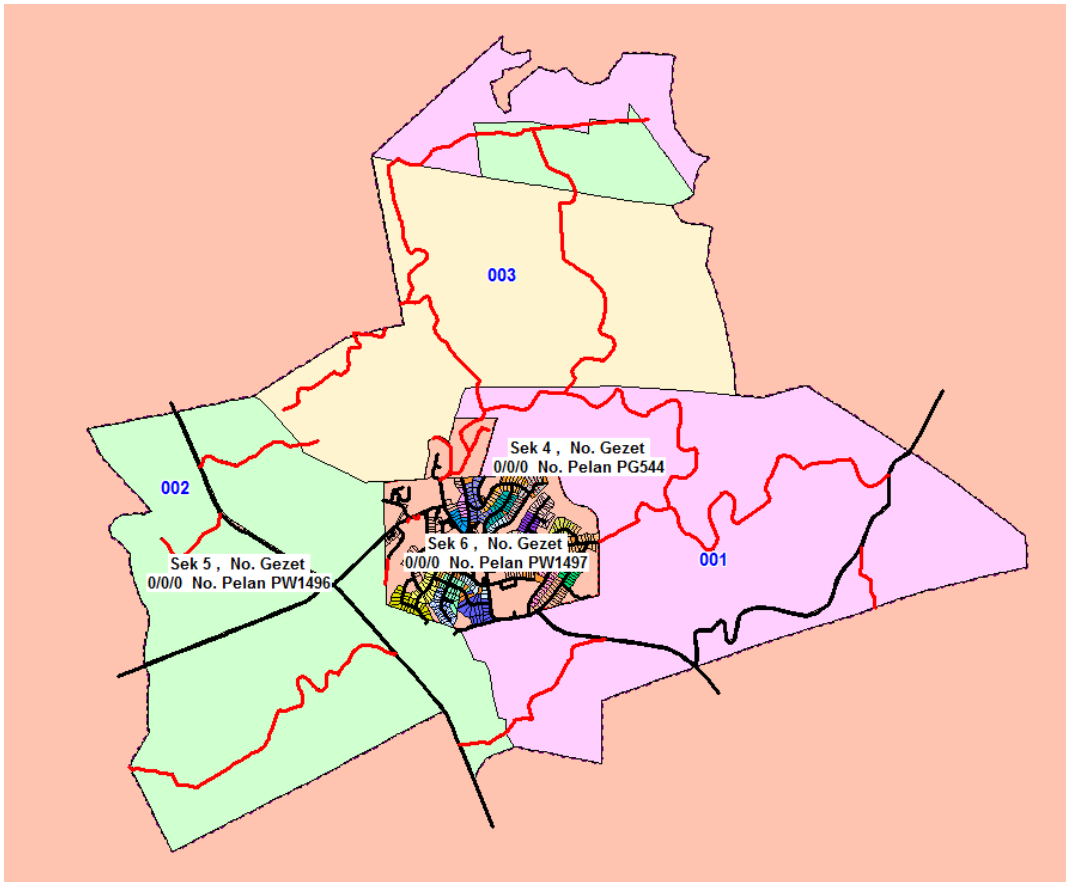
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**FELDA BUKIT BESAR**



**4.0 Certification Assessment**

**4.1 Stage 1 Audit**

- The Stage 1 audit was conducted on 27<sup>th</sup> May 2019.
- The objective of the Stage 1 is to assess the readiness of the documentation established and implemented in accordance to MSPO 2530-3:2013 Part 3 (General Principal for Oil Palm Plantations and Organized Smallholders)
- According to the Certification Scheme, an initial due-diligence audit for operators which are entering into the MSPO system, and which do not have any certification or those having management system certification e.g. ISO, COP.
- These organizations shall undergo both Stage 1 and Stage 2 audit
- The audit team has applied the Malaysian Sustainable Palm Oil Part 3
- The Stage 1 audit was conducted on 27<sup>th</sup> May 2019 at Ladang Sg. Sayong covering the following activities:
- Onsite interviews and inspections;
- Review of documentation for compliance to relevant P & C requirements for plantation

Reporting of issues concern during Stage 1 audit





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**4.2 Stage 2 Audit**

- The Stage 1 audit was conducted on 23<sup>rd</sup> April 2019
- The objective of the Stage 1 is to assess the readiness of the documentation established and implemented in accordance to MSPO 2530-3:2013 Part 3 (General Principal for Oil Palm Plantations and Organized Smallholders)
- According to the Certification Scheme, an initial due-diligence audit for operators which are entering into the MSPO system, and which do not have any certification or those having management system certification e.g. ISO, COP.
- These organizations shall undergo both Stage 1 and Stage 2 audit
- The audit team has applied the Malaysian Sustainable Palm Oil Part 3
- The Stage 1 audit was conducted on 23<sup>rd</sup> April 2019 at Sg. Sayong Estate and covering the following activities:
- Onsite interviews and inspections;
- Review of documentation for compliance to relevant P & C requirements for plantation

Reporting of issues concern during Stage 1 audit

**4.3 Stakeholders' Consultation**

4.2.1 A stakeholders' consultation meeting was conducted on 10<sup>th</sup> & 11<sup>th</sup> July 2019 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The topics of discussion are as below:

- Introduction
- Development of oil palm plantations
- Community service and support provided wildlife management and wildlife corridor
- Type of wildlife sighted.
- Local communities' development.

4.2.2 The following relevant Principles & Criteria of the applied standard have discussed during the stakeholders' consultation

Items	Subject discussed	Audit team findings	Company response and proposed action to be taken
2.	Social & Environment Activities	FELDA need to do some activities to give positive impact on social and environment.	Action is taken and implemented with the supervision of assistant manager and all actions are recorded in the CAR form and closed with evidence of action taken
3.	Pest & Disease	Slow action taken to overcome the bagworm attack.	
5.	Housing	New house is in progress.	
6.	FFB Quality	Delayed on FFB collection (2-3 days) due heavy downpour (rainfall). Road repair matters.	
7	FFB Ramp	Got three private ramp under this Gugusan which can give negative impact for OER daily achievement from FELDA Palm Oil Mill.	



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**4.3. Status of Non-Conformities Previously Identified:**

Kindly tick (/) to the related information / non-conformance

	The Stage 1 audit findings of this system have been reviewed, in particular to assure appropriate correction and corrective action has been implemented to address identified audit findings.
/	The last audit results of this system have been reviewed, in particular to assure appropriate correction and corrective action has been implemented to address any nonconformity identified.
	The last audit results of this system have been reviewed, in particular to assure appropriate correction and corrective action has been implemented effectively. Non-conformity will be re-raised.
	Not applicable. No non-conformity raised in previous audit.
<p><i>Note 1: If a minor non-conformity raised in last audit, is not closed out, then this finding will be re-raised to a Major nonconformity.</i></p> <p><i>Note 2: All minor NCs raise in last audit are required to capture in this report together with the closing of the non-compliance.</i></p>	

**5.0 Conclusion**

Detail of Audit Findings Identified During This Audit

Audit Outcome	
Major NCR	2
Minor NCR	2
Area of Concern (AOC)	-
Opportunity for Improvement (OFI)	4
Observation (OBS)	-

**6.0 Recommendation**

- The audit team conducted a process-based audit focussing on significant aspects/risks and objectives required by the standard(s). The audit methods used were interviews, observations, sampling of activities and review of documentation and records.
- The structure of the audit was in accordance with the audit plan included in to this summary report.
- The audit team concludes that the organisation has established and maintained its management system in line with the requirements of the standard(s) and demonstrated the ability of the system to achieve requirements for products and/or services within the scope and the organisation's policy and objectives. Therefore, the audit team recommends that, based on the results of this audit and the system's demonstrated state of development and maturity that this management system certification be :

	No NCR recorded. Recommended to continue certification
/	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
/	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
	Recommended to continue certification
	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but not fully accepted by the audit team. NCR(s) ..... have not been satisfactorily closed out within 60 days of the audit. Recommended for suspension of the certificate.



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**Prepared by:**

**Badrul Hisham Hj Baharin**  
Lead Auditor

**11<sup>TH</sup> JULY 2019**  
Date

**Accepted by**  
**client:**

**11<sup>TH</sup> JULY 2019**