



# PLATINUM SHAUFFMANTZ VERITAS

Reliable And Practical Certification

## PUBLIC SUMMARY REPORT

MS 2530-3 : 2013

Malaysian Sustainable Palm Oil (MSPO)

Part 3: General Principles for oil palm plantations and organised smallholders

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**NAME OF CLIENT** : FELDA GUGUSAN TENGGAROH  
**STANDARD** : MS 2530-3:2013  
**DATE OF -**  
**INITIAL AUDIT STAGE 1** : 15<sup>TH</sup> & 16<sup>TH</sup> APRIL 2019  
**INITIAL AUDIT STAGE 2** : 12<sup>TH</sup>, 13<sup>TH</sup>, 16<sup>TH</sup>, 17<sup>TH</sup> JUNE 2019

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**1.0 Audit Process**

**1.1 Objective**

The objectives of this audit are:

- To confirm that the management system conforms with all the requirements of the audit standard
- To confirm that the organisation has effectively implemented the planned management system
- To confirm that the management system is capable of achieving the organisation's policy and objectives.

**1.2 Scope of Certification**

- Management of Sustainable Oil Palm Plantations from Cultivation, Planting and Production of Fresh Fruit Bunches

**1.3 Appointment of team members and reviewer (Qualification of audit team)**

**1.4 Audit Plan**

The audit approach consists of the following steps:

- Contract review;
- Appointment of team members and technical reviewer;
- Contact client for relevant documentation according to the applicable MSPO standards;
- Audit planning;
- Background investigation, desk review of submitted documents;
- On-Site assessment, inspections, interviews with operational personnel, stakeholders and its contractors; review of documentation;
- On-site reporting
- Resolution of non-conformance (NC) (if any)
- Draft audit reporting
- Technical review
- Final audit reporting
- Peer review
- Address Peer Review Comments (if any)
- Final approval and issuance of certificate



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## 2.0 Methodology (Scope of Certification Audit)

### 2.1 Description of the certification unit

Assessing past implementation from quality records that are required by the standard. (PAPER)

Assessing current implementation from observing current practices. (PRACTICE)

Assessing future maintenance from interviewing personnel on understanding and assessing competencies. (PEOPLE)

### 2.2 Description of the supply base

No	Name of Supply Base	Geo Coordinates No
1	Felda Tenggaroh 01	2°04'48.6"N 103°53'21.4"E
2	Felda Tenggaroh 02	2°04'50.6"N 103°56'41.8"E
3	Felda Tenggaroh 03	2°05'34.0"N 103°59'14.0"E
4	Felda Tenggaroh 04	2°09'99.5"N 103°96'50.7"E
5	Felda Tenggaroh 05	2°14'99.7"N 103°90'71.4"E
6	Felda Tenggaroh 06	2°05'48.7"N 103°59'05.0"E
7	Felda Tenggaroh 07	2°17'83.2"N 103°91'41.2"E
8	Felda Tenggaroh Timor 01	2°14'08.5"N 103°94'65.6"E
9	Felda Tenggaroh Selatan 01	2°59'12.1"N 104°05'12.6"E

No	Name of Estate(s)	Planted Area (Ha)
1	Felda Tenggaroh 01	1686.69
2	Felda Tenggaroh 02	2510.37
3	Felda Tenggaroh 03	820.35
4	Felda Tenggaroh 04	384.74
5	Felda Tenggaroh 05	1413.02
6	Felda Tenggaroh 06	1123.90
7	Felda Tenggaroh 07	375.09
8	Felda Tenggaroh Timor 01	865.26
9	Felda Tenggaroh Selatan 01	371.39
	Total	9550.81

## 3.0 Organisation Information

### 3.1 Description of the certification unit

Felda Gugusan Tenggaroh is one of scheme under Federal Land Development Authority under management of Felda Cawangan Johor Bahru. Located in District of Johor, Malaysia is about 50 kilometer Mersing- Kota Tinggi road. It consist of 8 scheme namely Felda Tenggaroh 01, Felda Tenggaroh 02, Felda Tenggaroh 03, Felda Tenggaroh 05, Felda Tenggaroh 06, Felda Tenggaroh 07, Felda TENGGAH TIMOR 01 and Felda Tenggaroh Selatan 01. Area of Felda Tenggaroh 01 1,686.69 hectare, Felda Tenggaroh 02 2,510.37 hectare, Felda Tenggaroh 03 820.35 hectare, Felda Tenggaroh 04 384.74, Felda Tenggaroh 05 1,413.02, Felda Tenggaroh 06 1,123.90 hectare, Felda Tenggaroh 07 375.09 hectare, Felda Tenggaroh Timor 01 865.26 hectare and Felda Tenggaroh Selatan 01 371.39 hectare. Total planted hectare for Felda Gugusan Tenggaroh is 9,550.81. All scheme under Felda Gugusan Chiku are felda settler.

Area under Felda Gugusan Tenggaroh are all mature area planted date ranging from 2006 to 2011. FFB from Felda Tenggaroh 01, Felda Tenggaroh 02, Felda Tenggaroh 05, Felda Tenggaroh 07 and Felda Tenggaroh Timor 01 were send to Felda Tenggaroh 04 Palm Oil Mill while FFB from Felda Tenggaroh 03, Felda Tenggaroh 06 and Felda Tenggaroh Selatan 01 were send to Felda Tenggaroh Timor 01 Palm Oil Mill. Both Palm Oil Mill were under management of FELDA Industry services Sdn Bhd (FISSB) also subsidiary to FELDA.

### 3.2 Description of the supply base (including planting profile)

NOT APPLICABLE



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**3.3 Production Volume**

NOT APPLICABLE

**3.4 Planting Program for each estate :**

Year / estate	2018	2019	2020	2021	2022	2023	2024	2025
NOT APPLICABLE								

**3.5. Replanting program for each estate:**

Year of replanting	Planted area (ha) in each estate								Total area to be replanted (ha)
	2018	2019	2020	2021	2022	2023	2024	2025	
No plan for replanting for the next few years. The palms are below 20 years old.									

**3.6. Maps of Company Location, Plantations and Organised Smallholders**



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**RANCANGAN FELDA TENGGAROH 01**

MUKIM JEMALUANG  
DAERAH MERSING  
JOHOR DARUL TAKZIM

LADANG FELDA  
TENGGAROH 05



SKALA 1 : 4,500

0.5 1

kilometer

KE MERSING

LADANG RISDA  
SG. AMBAT

LADANG  
FPSB TENGGAROH 11

LADANG  
FELCRA SRI MERSING

LADA  
FPSB TENGG

LADA  
FPSB TENGG

LADANG  
FELDA TENGG

LADANG  
FELDA TENGG

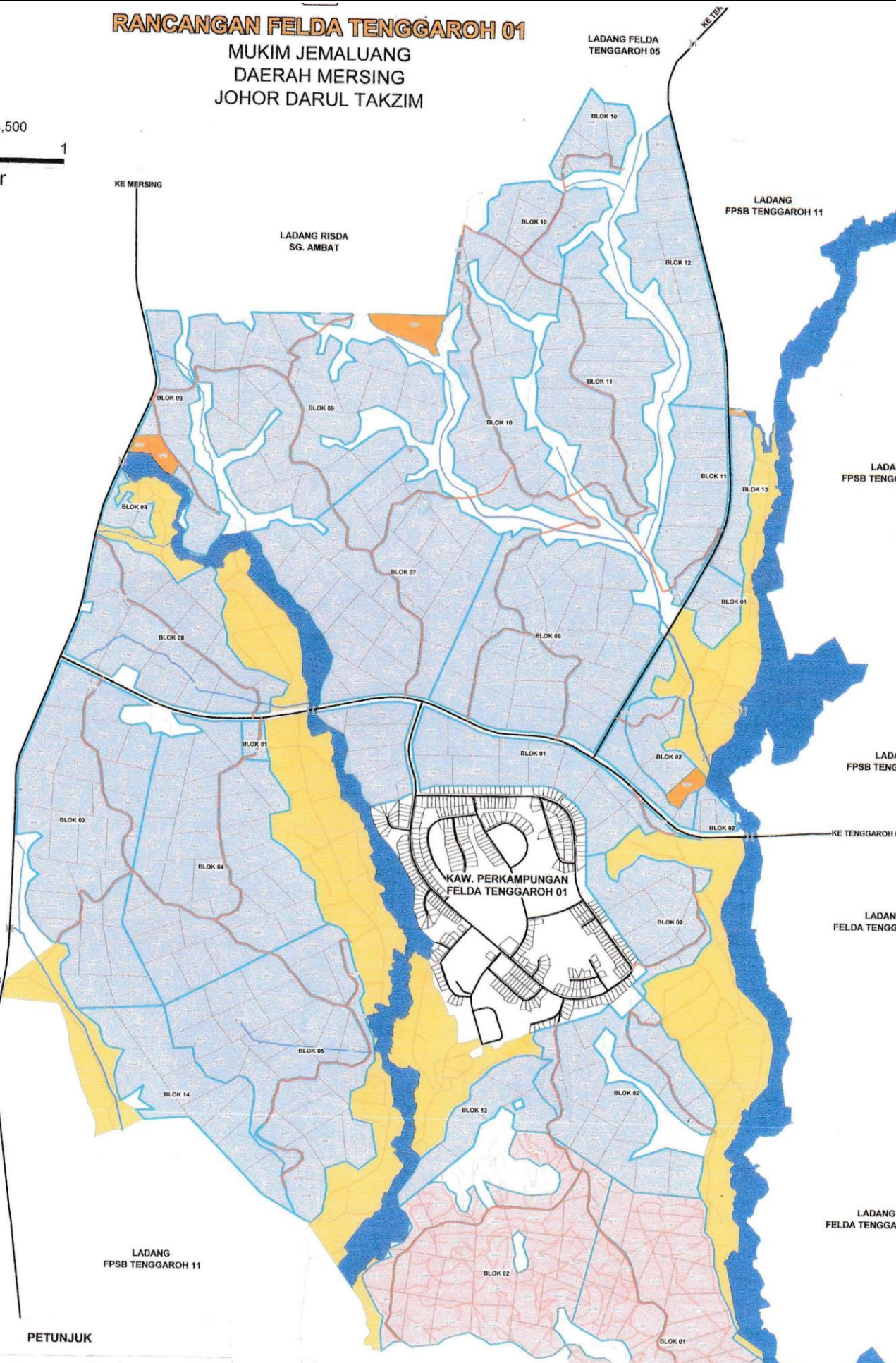
DARI KOTA TINGGI

LADANG  
FPSB TENGGAROH 11

PETUNJUK

KAW. PERKAMPUNGAN  
FELDA TENGGAROH 01

LADANG  
FELDA TENGG





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#### 4.0 Certification Assessment

##### 4.1 Stage 1 Audit

- The Stage 1 audit was conducted on **DATE 15<sup>th</sup> & 16<sup>th</sup> April 2019**.
- The objective of the Stage 1 is to assess the readiness of the documentation established and implemented in accordance to MSPO 2530-3:2013 Part 3 (General Oil Palm Plantation And Organized Smallholder).
- According to the Certification Scheme, an initial due-diligence audit for operators which are entering into the MSPO system, and which do not have certification or those having management system certification e.g. ISO, COP.
- These organizations shall undergo both Stage I and II audit
- The audit team has applied the Malaysian Sustainable Palm Oil Part 3.
- The Stage I audit was conducted on **DATE 15<sup>th</sup> & 16<sup>th</sup> April 2019** at **LOCATION Pejabat Felda Tenggaraoh** covering the following activities:
  - Onsite interviews and inspections;
  - Review of documentation for compliance to relevant P & C requirements for plantation and mill; □ Reporting of issues concern of the audit;

##### 4.1.1. Stage 2 – Certification audit:

- The Stage 2 audit was conducted on **DATE 12<sup>TH</sup>, 13<sup>TH</sup>, 16<sup>TH</sup>, 17<sup>TH</sup> June 2019**.
- The objective of the Stage 2 is to assess the docume established and implemented in accordance to MSPO 2530-3 :2013 Part 3 (**General Oil Palm Plantation And Organized Smallholder**).
- According to the Certification Scheme, an initial due-diligence audit for operators which are entering into the MSPO system, and which do not have certification or those having management system certification e.g. ISO, COP.
- These organization has done Audit Stage I.
- The audit team has applied the Malaysian Sustainable Palm Oil Part 3.
- The Stage I audit was conducted on **DATE 16<sup>th</sup> & 16<sup>th</sup> April 2019** and covering the following activities:
  - Onsite interviews and inspection
  - Review of documentation for compliance to Principle and Criteria of MSPO.



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**4.2 Stakeholders' Consultation**

4.2.1 A stakeholders' consultation meeting was conducted on **DATE 12<sup>th</sup> June 2019** to gather information from the local communities in a Certification Scheme and Stakeholder Consultation requirements.

The topics of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided Wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.

4.2.2 The following relevant Principles & Criteria of the applied standard have discussed during the stakeholders' consultation:

Item	Subject discussed	Audit team findings	Company response and proposed action to be taken
	Subject discussed during stakeholder consultation held on 12 <sup>th</sup> June 2019 at Felda Tenggaraoh 01 are cover all issues related to Principle 01 - principle 07.	No issue raised by stakeholder. The management has briefed stakeholder on MSPO policy and policies related to stakeholder during stakeholder monthly meeting or daily muster roll-call for estate workers. Stakeholder also has been briefed on awareness to protect and maintained environment. Stakeholder also aware on complaints and grievance procedure and complaint method/tools are assessable. Stakeholder have raised on the issue of late payment to contractors. However, contractors admit that the problem is due to cash flow problem faced by Felda Holding. Contractors are agreed and happy to the explanations given by management on late payment.	Company have been briefed on the out-come of Stakeholder consultation during closing meeting.  No action need to be taken by company.





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**4.3. Status of Non-Conformities Previously Identified :**

Kindly tick (/) to the related information / non-conformance

√	The stage 1 audit findings of this system have been reviewed, in particular to assure appropriate correction and corrective action HAS implemented to address identified audit findings. Details of the follow up action taken on stage 1 audit findings were recorded in the Stage 1 audit report.
	The last audit results of this system have been reviewed, in particular to assure appropriate correction and corrective action HAS implemented to address any nonconformity identified.
	The last audit results of this system have been reviewed, in particular to assure appropriate correction and corrective action HAS NOT been implemented effectively. Non-conformity will be re-raised.
	Not applicable. No non-conformity raised in previous audit.

*Note 1: If a minor non-conformity raised in last audit, is not closed out, then this finding will be re-raised to a Major nonconformity.*  
*Note 2: All minor NCs raise in last audit are required to capture in this report together with the closing of the non-compliance.*

**5.0 Conclusion**

Detail of Audit Findings Identified During This Audit

Audit Outcome	
Major NCR	03 (three)
Minor NCR	01 (one)
Area of Concern (AOC)	AOC were raised during audit stage 1.
Opportunity for Improvement (OFI)	01 (one)
Observation (OBS)	

**6.0 Recommendation**

- The audit team conducted a process-based audit focusing on significant aspects/risks and objectives required by the standard(s). The audit methods used were interviews, observations, sampling of activities and review of documentation and records.
- The structure of the audit was in accordance with the audit plan included in to this summary report.
- The audit team concludes that the organization has established and maintained its management system in line with the requirements of the standard(s) and demonstrated the ability of the system to achieve requirements for products and/or services within the scope and the organization's policy and objectives. Therefore the audit team recommends that, based on the results of this audit and the system's demonstrated state of development and maturity that this management system certification be :

	No NCR recorded. Recommended to continue certification
	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
	Recommended to continue certification
	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but not fully accepted by the audit team. NCR(s) ..... have not been satisfactorily closed out within 60 days of the audit. Recommended for suspension of the certificate.



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**Prepared by:**

\_\_\_\_\_  
-Lead Auditor

\_\_\_\_\_  
Date

**Accepted by**  
**client:**

\_\_\_\_\_  
Name :  
Designation :

\_\_\_\_\_  
Date