



# PLATINUM SHAUFFMANTZ VERITAS

Reliable And Practical Certification

## PUBLIC SUMMARY REPORT

MS 2530-3 : 2013

Malaysian Sustainable Palm Oil (MSPO)

Part 3: General Principles For Oil Palm Plantations And Organised Smallholders

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**NAME OF CLIENT** : PPK HUTAN MELINTANG, PERAK  
**STANDARD** : MS 2530 – 3: 2013  
**DATE OF -**  
**INITIAL AUDIT STAGE 1** : 12<sup>TH</sup> NOVEMBER 2019  
**INITIAL AUDIT STAGE 2** : 6<sup>TH</sup> DECEMBER 2019

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### 1.0 Audit Process

#### 1.1 Objectives

The objectives of this audit are:

- To confirm that the management system conforms with all the requirements of the audit standards
- To confirm that the organisation has effectively implemented the planned management system
- To confirm that the management system is capable of achieving the organisation's policy and objectives.

#### 1.2 Scope of Certification

- Management of Sustainable Oil Palm Plantations from Cultivation, Planting and Production of Fresh Fruit Bunches

#### 1.3 Appointment of team members and reviewer (Qualification of audit team)

No.	Member of Audit Team	Role / area of MSPO Requirements	Qualification
1.	NOR HALIS ABU ZAR	Lead Auditor	MSPO, IMS, QMS, ABMS
2.	CHE WAHAB CHE MAT	Auditor	MSPO, IMS

#### 1.4 Audit Plan

The audit approach consists of the following steps:

- Contract review;
- Appointment of team members and technical reviewer;
- Contact client for relevant documentation according to the applicable MSPO standards;
- Audit planning;
- Background investigation, desk review of submitted documents;
- On-Site assessment, inspections, interviews with operational personnel, stakeholders and its contractors; review of documentation;
- On-site reporting
- Resolution of non-conformance (NC) (if any)
- Draft audit reporting
- Technical review
- Final audit reporting
- Peer review
- Address Peer Review Comments (if any)
- Final approval and issuance of certificate



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**2.0 Methodology (Scope of Certification Audit)**

**2.1 Description of the certification unit**

Reference for Audit Criteria:

Part 3: General principles for oil palm plantations and organized smallholders

Assessing past implementation from quality records that are required by the standard. (PAPER)

Assessing current implementation from observing current practices. (PRACTICE)

Assessing future maintenance from interviewing personnel on understanding and assessing competencies. (PEOPLE)

**2.2 Description of the supply base**

Name of Estate(s)	MPOB Licence No.	Total Area (Ha)	Planted Area (Ha)
PPK HUTAN MELINTANG	539855002000	121.46 ha	102.42 ha
<b>TOTAL</b>			

**3.0 Organisation Information**

**3.1 Description of the certification unit**

Pertubuhan Peladang Kawasan Hutan Melintang di tadbir oleh 12 orang ahli Jemaah Pengarah. Manakala Kakitangan dari Lembaga Pertubuhan Peladang seramai 6 orang dan kakitangan seramai 23 orang pelbagai peringkat. No pendaftaran PPK066 (Akta 1973). Berada di dalam tiga Mukim iaitu Mukim Sungai Durian, Mukim Teluk Bharu dan Mukim Hutan Melintang.

**3.2 Description of the supply base (including planting profile)**

- The certified estate is owned by **PPK HUTAN MELINTANG**
- The details of estates:

Name of Supply Base	Coordinate	
	Latitude	Longitude
PPK HUTAN MELINTANG	3.837277	101.0091

**3.3 Production Volume**

Name of Estate	Area (Ha)		Projected Production / Budget (From the year 2019)
	Total*MT, 2018	Production (Mt/ha) , 2018	
PPK HUTAN MELINTANG	1509.09	14.44	19.53

**3.4 Planting Program for each estate :**

Year / Estate (Planted Year)	PPK HUTAN MELINTANG
2007	32.02
2013	19.48
2014	19.74
2015	26.10



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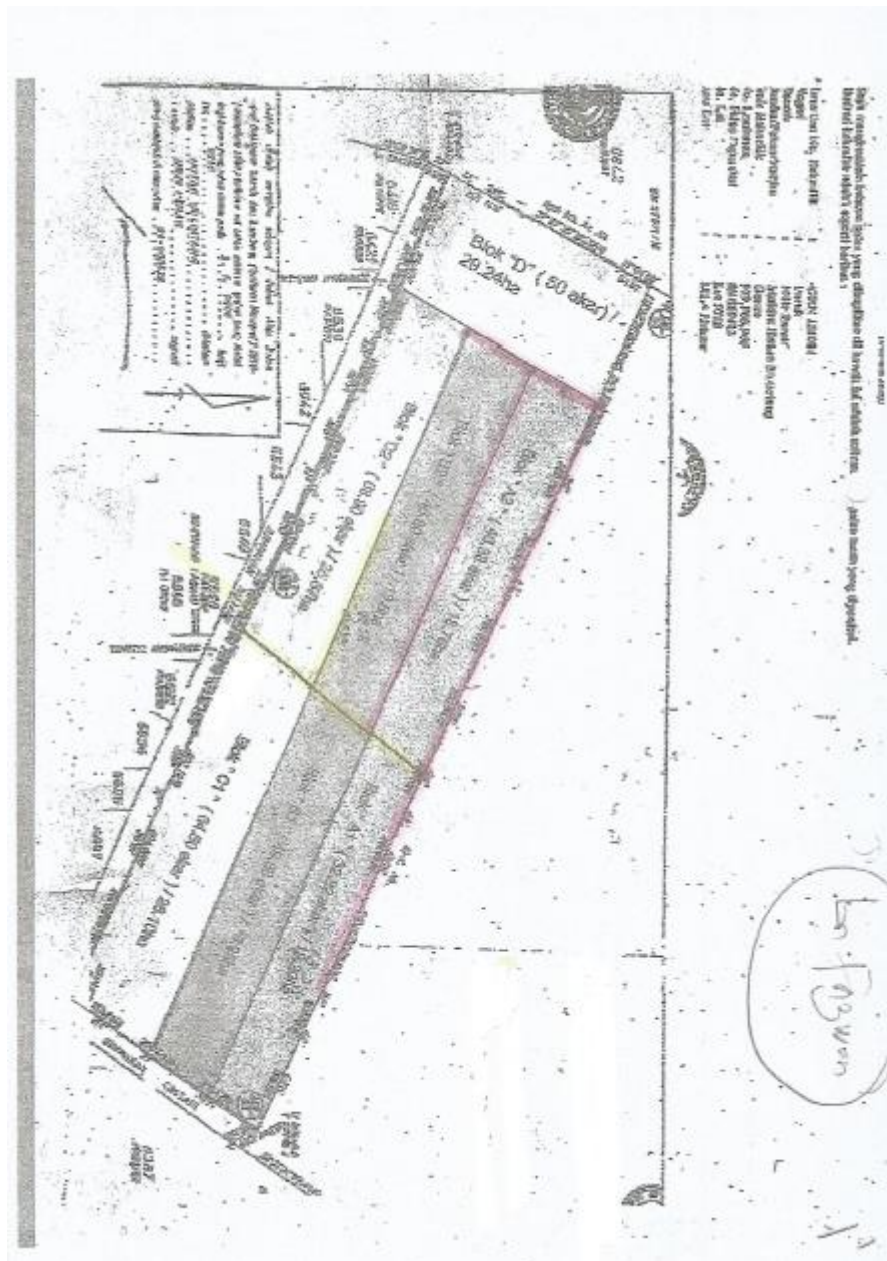
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2016	6.84	
<b>Total Ha</b>	<b>102.42</b>	

**3.5. Replanting program for each estate:**

Year of replanting	Total area to be replanted (ha)							
	2019	2020	2021	2022	2023	2024	2026	TOTAL
PPK HUTAN MELINTANG								NIL

**3.6. Maps of Company Location, Plantations and Organised Smallholders**







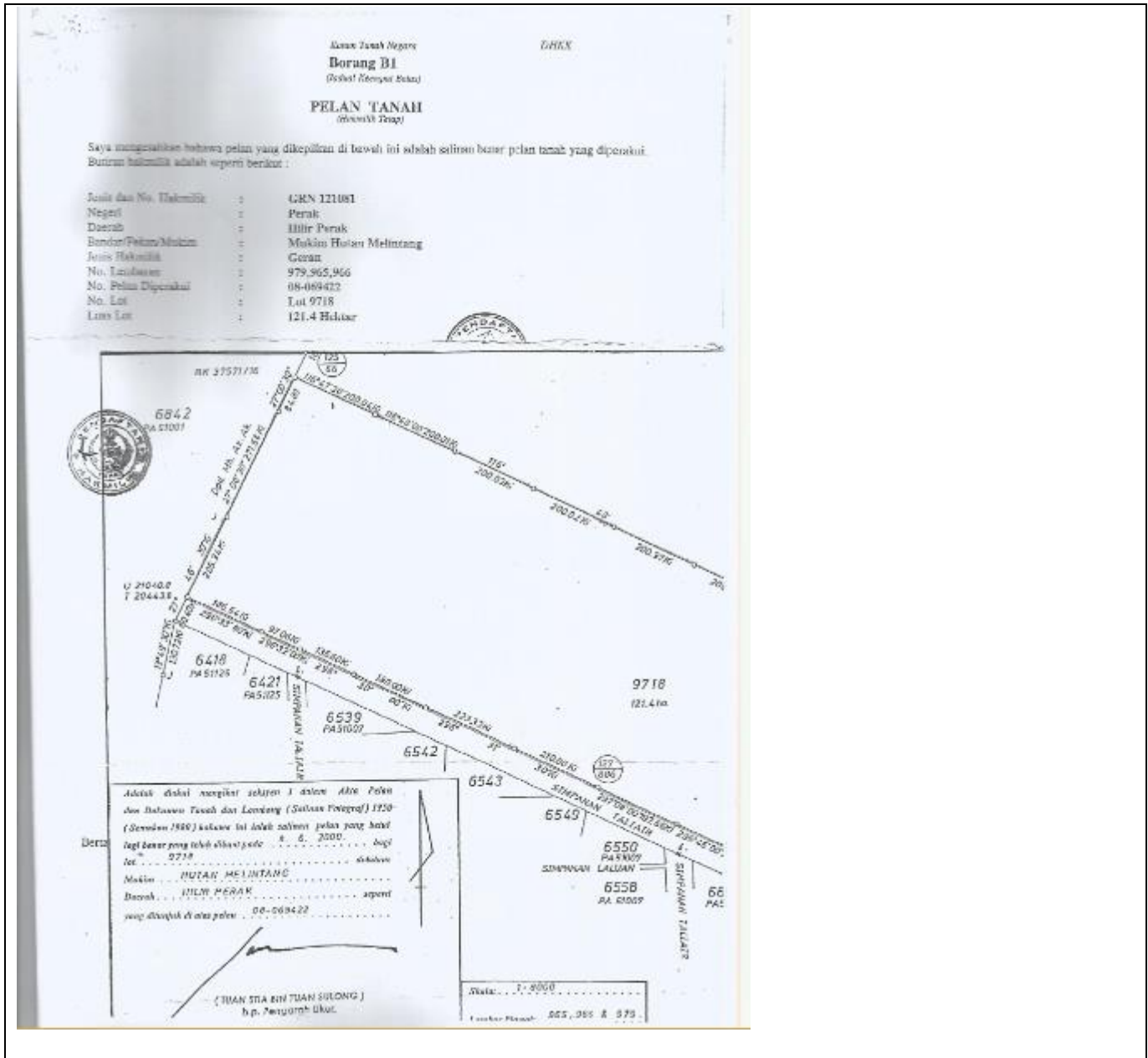
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## 4.0 Certification Assessment

### 4.1 Stage 1 Audit

- The Stage 1 audit was conducted on **12 NOVEMBER 2019**
- The objective of the Stage 1 is to assess the readiness of the documentation established and implemented in accordance to MSPO 2530-3:2013 Part 3 (General Principal for Oil Palm Plantations and Organized Smallholders)
- According to the Certification Scheme, an initial due-diligence audit for operators which are entering into the MSPO system, and which do not have any certification or those having management system certification e.g. ISO, COP.
- These organizations shall undergo both Stage I and II audit



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- The audit team **had** applied the Malaysian Sustainable Palm Oil Part 3
- The Stage I audit was conducted on **12 NOVEMBER 2019** at **PPK HUTAN MELINTANG** and covering the following activities:
  - Onsite interviews and inspections;
  - Review of documentation for compliance to relevant P & C requirements for plantation
  - Reporting **on** issues concern during Stage I audit

**4.1.1. Stage 2 – Certification audit:**

- The Stage 2 audit was conducted on **6 DECEMBER 2019**.
- The objective of the Stage 2 is to assess the documentation established and implemented in accordance to MSPO 2530-3:2013 Part 3 (General Principal for Oil Palm Plantations and Organized Smallholders)
- According to the Certification Scheme, an initial due-diligence audit for operators which are entering into the MSPO system, and which do not have any certification or those having management system certification e.g. ISO, COP.
- These organizations has done Audit Stage1 and 2 audit
- The audit team has applied the Malaysian Sustainable Palm Oil Part 3
- The Stage 2 audit was conducted on **6 DECEMBER 2019** and. covering the following activities:
  - On site interviews and inspections;
  - Review of documentation for compliance to relevant P & C requirements for plantation
  - Reporting **on** issues concern during Stage 2 audit



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**4.2 Stakeholders' Consultation**

4.2.1 A stakeholders' consultation meeting was conducted on **6 DECEMBER 2019** to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The topics of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridors
- d. Type of wildlife sighted.
- e. Local communities' development.

4.2.2 The following relevant Principles & Criteria of the applied standard have discussed during the stakeholders' consultation:

Items	Subject discussed	Audit team findings	Company responses and proposed actions to be taken
1.	MSPO	NO ISSUE, ALL ISSUES FOUND IN ORDER	CONTINUOUS IMPROVEMENT MUST BE ENHANCED BY MANAGEMENT
2.	SAFETY & HEALTH	NO ISSUE, ALL ISSUES FOUND IN ORDER	
3.	COMPLAINT & GRIEVANCES	NO ISSUE, ALL ISSUES FOUND IN ORDER	
4.	CSR	NO ISSUE, ALL ISSUES FOUND IN ORDER	
5.	ENVIRONMENT	NO ISSUE, ALL ISSUES FOUND IN ORDER	

**4.3. Status of Non-Conformities Previously Identified :**

Kindly tick (/) to the related information / non-conformance

/	The Stage 1 audit findings of this system had been reviewed, in particular to assure appropriate corrections and corrective actions had been implemented to address identified audit findings.
	The last audit results of this system had been reviewed, in particular to assure appropriate corrections and corrective actions had been implemented to address any nonconformity identified.
	The last audit results of this system had been reviewed, in particular to assure appropriate corrections and corrective actions had been implemented effectively. Non-conformity will be re-raised.
	Not applicable. No non-conformity raised in previous audit.

*Note 1: If a minor non-conformity raised in last audit, is not closed out, then this finding will be re-raised to a Major nonconformity.*

*Note 2: All minor NCs raise in last audit are required to capture in this report together with the closing of the non-compliance.*





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**5.0 Conclusion**

Detail of Audit Findings Identified During This Audit

Audit Outcome	
Major NCR	0
Minor NCR	0
Area of Concern (AOC)	0
Opportunity for Improvement (OFI)	0
Observation (OBS)	0

**6.0 Recommendation**

- The audit team conducted a process-based audit focussing on significant aspects/risks and objectives required by the standard(s). The audit methods used were interviews, observations, sampling of activities and review of documentation and records.
- The structure of the audit was in accordance with the audit plan included into this summary report.
- The audit team concludes that the organisation has established and maintained its management system in line with the requirements of the standard(s) and demonstrated the ability of the system to achieve requirements for products and/or services within the scope and the organisation's policy and objectives. Therefore, the audit team recommends that, based on the results of this audit and the system's demonstrated state of development and maturity that this management system certification be:

<b>X</b>	No NCR recorded. Recommended to continue certification
	Minor NCR(s) recorded. Corrective action plan had been accepted. Verification of the NCR(s) to be carried out in the next audit
	Major NCR(s) recorded. Evidence of implementation of the corrective actions had been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed
	Recommended to continue certification
	Major NCR(s) recorded. Evidence of implementation of the corrective actions had been provided but not fully accepted by the audit team. NCR(s) ..... have not been satisfactorily closed out within 60 days of the audit. Recommended for suspension of the certificate.

Prepared by:

Lead Auditor : NOR HALIS ABU ZAR

Date: 6.12.2019