



# PLATINUM SHAUFFMANTZ VERITAS

Reliable And Practical Certification

## PUBLIC SUMMARY REPORT

MS 2530-2 : 2013

Malaysian Sustainable Palm Oil (MSPO)

Part 2: General Principles For Independent Smallholders

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**NAME OF CLIENT** : SUSTAINABLE PALM OIL CLUSTER (SPOC)  
J20 - Pontian

**STANDARD** : MS 2530-2:2013

**DATE OF -**

**INITIAL AUDIT STAGE 1** : 5<sup>TH</sup> JULY 2018

**INITIAL AUDIT STAGE 2** : 12<sup>TH</sup> & 13<sup>TH</sup> SEPTEMBER 2018

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### 1.0 Audit Process

#### 1.1 Objective

1. to confirm that the management system conforms with all the requirements of the audit standard;
2. to confirm that the organisation has effectively implemented the planned management system;
3. to confirm that the management system is capable of achieving the organisation's policy objective

#### 1.2 Scope Part 2: General principles for independent smallholders

The Provision Of Planting And Harvesting Of Palm Oil Fruits By Small Land Owner

#### 1.3 Appointment of team members and reviewer (Qualification of audit team)

| No. | Member of Audit Team      | Role / area of MSPO Requirements | Qualification                       |
|-----|---------------------------|----------------------------------|-------------------------------------|
| 1.  | Sahudin bin Sapiin        | Lead Auditor                     | MSPO Lead Auditor and IMS Training. |
| 2.  | Hj. Borhan bin Abdul Aziz | Auditor                          | MSPO Lead Auditor and ISO 9001.     |

#### 1.4 Audit Plan

The audit approach consists of the following steps:

- Contract review;
- Appointment of team members and technical reviewer;
- Contact client for relevant documentation according to the applicable MSPO standards;
- Audit planning;
- Background investigation, desk review of submitted documents;
- On-Site assessment, inspections, interviews with operational personnel, stakeholders and its contractors; review of documentation;
- On-site reporting
- Resolution of non-conformance (NC) (if any)
- Draft audit reporting
- Technical review
- Final audit reporting
- Peer review
- Address Peer Review Comments (if any)
  - Final approval and issuance of certificate.

### 2.0 Methodology (Scope of Certification Audit)

#### 2.1 Description of the certification unit

##### Methodology

Assessing past implementation from quality records that are required by the standard. (PAPER)

Assessing current implementation from observing current practices. (PRACTICE)

Assessing future maintenance from interviewing personnel on understanding and assessing competencies. (PEOPLE)



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**2.2 Description of the supply base (including planting profile)**

| BIL | NAMA                            | NO LOT       | TAHUN TANAM | NO LESEN      |
|-----|---------------------------------|--------------|-------------|---------------|
| 1   | SUKIRMAN BIN ABAS               | 10566        | 2011        | 442678-701000 |
| 2   | AMIR BIN KAYAT                  | 4919         | 2011        | 597389-101000 |
| 3   | MD KAMSIRAN BIN HAMZAH          | 4565         | 2011        | 462621-201000 |
| 4   | MOHAMAD LAZIF BIN LASIMIN       | 9394         | 1999        | 462044-301000 |
| 5   | SITI HAWA BINTI MUKIBAT         | 2874         | 2011        | 466649-401000 |
| 6   | SEMI BINTI SARTANI              | 2897         | 2011        | 466533-101000 |
| 7   | MARFUAH BINTI ABD. RAHMAN       | 2885         | 2011        | 468623-101000 |
| 8   | TAN JOO SIAM                    | 2740         | 2012        | 495667-101000 |
| 9   | KAMARULZAMAN ABU BAKAR          | 2716         | 2013        | 483474-501000 |
| 10  | KADIRON BIN PADRONO             | 3388         | 2015        | 534734-601000 |
| 11  | NORLIAH BINTI AJIB              | 2918         | 2015        | 537831-401000 |
| 12  | MOHD HUSSIN BIN PAIMIN          | PTD<br>15730 | 2015        | 542838-901000 |
| 13  | MOHAMAD ISA BIN AMID            | 940          | 2002        | 550286-401000 |
| 14  | LIM TIAM HOCK                   | 8844         | 2016        | 558619-701000 |
| 15  | ROHAYA BINTI SAIMAN             | 8867         | 2007        | 594745-901000 |
| 16  | AYUB BIN TABRI                  | 4041         | 2017        | 573138-301000 |
| 17  | MOSMIN BIN SAIMAN               | 8908         | 2004        | 552683-601000 |
| 18  | SUKRI BIN AHMAD                 | 251          | 2017        | 574129-001000 |
| 19  | NORJALI BIN SUHAIMEE            | 2923         | 2017        | 574121-401000 |
| 20  | NUR FAJRINA BINTI MOHAMAD LAZIF | PTD<br>12523 | 2017        | 544560-701000 |
| 21  | MISNON BIN SAMSURI              | 12166        | 2017        | 576713-201000 |
| 22  | MUKIMI BIN HAMZAH               | 289          | 2017        | 580085-701000 |
| 23  | MD NASIR BIN PAWIRO             | 4340         | 1990        | 580349-001000 |
| 24  | NORIZAN BIN MD AMIN             | 3221         | 2017        | 581976-101000 |
| 25  | SO SOON LEE                     | 2775         | 2017        | 5820955-01000 |
| 26  | BASIRAN BIN SALIPAN             | 3775         | 2002        | 573331-901000 |



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|----|-----------------------------------|--------------|------|---------------|
| 27 | PANOT BIN KAYAT                   | 3327         | 2014 | 597390-501000 |
| 28 | MUSA BIN ABAS                     | 3200         | 2006 | 594498-101000 |
| 29 | MOHAMAD GHAZALI BIN ABAS          | 3223         | 1992 | 265990-401000 |
| 30 | MOHD KHIRRUDDIN BIN SULIMAN       | 969          | 1997 | 594684-30100  |
| 31 | NGAMIDON BIN ABAS                 | 3222         | 2000 | 270853-101000 |
| 32 | MOHAMADAN BIN HASHIM              | PTD<br>15955 | 2000 | 483369-201000 |
| 33 | RUMINAH BINTI ROSLAN              | 359          | 2012 | 573332-701000 |
| 34 | MOHD NADZIR BIN MOHD HAMZAH       | 4194         | 1998 | 427892-301000 |
| 35 | MD SOFWAN BIN TUBARI              | 377          | 2007 | 694643-601000 |
| 36 | ABD HAMEN BIN HJ ASMUNI           | 264          | 2007 | 594658-401000 |
| 37 | PARIAH @ PARIAM BT DARHAM         | 770          | 2003 | 594667-301000 |
| 38 | MD YUNUS BIN HJ YOSOF             | 3213         | 2001 | 594670-301000 |
| 39 | HADINI BINTI ASHARI               | 635          | 2010 | 594672-001000 |
| 40 | NORDIN BIN SALIHIN                | 3284         | 1985 | 594680-101000 |
| 41 | MOHD NAJAMUDIN BIN ROSLAN         | 3729         | 1988 | 271005-501000 |
| 42 | HAMISAH BINTI NASIR               | 429          | 1999 | 594687-801000 |
| 43 | AISHAH BINTI ESA                  | 690          | 2013 | 594688-601000 |
| 44 | MD SUDIRMAN BIN SUMARDI           | 968          | 2000 | 263187-201000 |
| 45 | SAM BIN TAIB                      | 2878         | 2010 | 466588-901000 |
| 46 | SALIMAN BIN NYAMIN                | 2917         | 2015 | 532020-101000 |
| 47 | KASBI @ HASBI BIN ABDUL<br>RAHMAN | 675          | 2016 | 543423-101000 |
| 48 | MASINAH BINTI AB RAHIM            | 2818         | 2017 | 574127-301000 |
| 49 | ABD RAHMAN BIN MUSLIMAN           | 433          | 1997 | 599397-301000 |
| 50 | MAHMUD BIN SHAHRIL                | 6620         | 2002 | 594606-101000 |



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**3.0 Organisation Information**

**3.1 Description of the certification unit**

The Stage 2 compliance audit was satisfactorily conducted to evaluate the MSPO implementation of SPOC J20. Malaysian Palm Oil Board (MPOB) Cawangan Pontian was assigned to established and monitored SPOC J20 which located at Pontian and Sungai Pinggan. The area is about radius 1 to 2 hours' drive from Pontian Kecil. The cluster was a group of certification without mill participated with 50 independent smallholders. The total area of oil palm plantation for SPOC J20 approximately 92.2725 Ha.

**3.2 Description of the supply base (including planting profile)**

| BIL | NAMA                      | ALAMAT KEBUN                                                        | NO LOT    | LUAS     |             | KOORDINAT KEBUN           |
|-----|---------------------------|---------------------------------------------------------------------|-----------|----------|-------------|---------------------------|
|     |                           |                                                                     |           | BERTANAM | KESELURUHAN |                           |
| 1   | SUKIRMAN BIN ABAS         | HM 3816, LOT 10566, PT IBRAHIM MUKIM PONTIAN                        | 10566     | 1.2010   | 1.4000      | 1.525317,<br>103.414557   |
| 2   | AMIR BIN KAYAT            | HM 3910, LOT 4919, PT BARU SELANGOR, MUKIM PONTIAN                  | 4919      | 2.8500   | 2.8500      | 1.5385947,<br>103.4434006 |
| 3   | MD KAMSIRAN BIN HAMZAH    | HSM 3903, LOT 4565, KG PAYA EMBUN (GSA ULU PONTIAN 1, MUKIM PONTIAN | 4565      | 3.0756   | 3.0800      | 1.5895070,<br>103.4676010 |
| 4   | MOHAMAD LAZIF BIN LASIMIN | HSM 3165, PTD 9394, KG SRI SEGAMBUT, MUKIM PONTIAN                  | 9394      | 1.5883   | 1.5900      | 1.615407,<br>103.451486   |
| 5   | SITI HAWA BINTI MUKIBAT   | HM 3101, LOT 2874, PT HJ ADNAN SG SIALANG, MUKIM PONTIAN            | 2874      | 2.0200   | 2.0200      | 1.5772850,<br>103.4376861 |
| 6   | SEMI BINTI SARTANI        | HM 3387, LOT 2897, PT HJ ADNAN, MUKIM PONTIAN                       | 2897      | 1.3481   | 1.3500      | 1.5762051,<br>103.4508531 |
| 7   | MARFUAH BINTI ABD. RAHMAN | HM 1443, LOT 2885, PT HJ ADNAN, MUKIM PONTIAN                       | 2885      | 1.7800   | 1.7800      | 1.5824861,<br>103.4405541 |
| 8   | TAN JOO SIAM              | LOT 2740(1.5378) PT HJ RASHID MUKIM PONTIAN                         | 2740      | 1.5378   | 3.6100      | 1.5707690,<br>103.4370139 |
| 9   | KAMARULZAMAN ABU BAKAR    | LOT 2716 PARIT HAJI RASHID                                          | 2716      | 1.7097   | 1.7100      | 1.575600,<br>103.423343   |
| 10  | KADIRON BIN PADRONO       | LOT 3388 ULU PONTIAN                                                | 3388      | 2.7000   | 3.6600      | 1.531034,<br>103.446202   |
| 11  | NORLIAH BINTI AJIB        | LO 2918, KG BAKAR ARANG                                             | 2918      | 1.9870   | 1.9900      | 1.550665,<br>103.504059   |
| 12  | MOHD HUSSIN BIN PAIMIN    | HSM 6031, PTD 15730, PARIT HJ IBRAHIM, MUKIM PONTIAN                | PTD 15730 | 1.1180   | 1.1200      | 1.512189,<br>103.388660   |
| 13  | MOHAMAD ISA BIN AMID      | HKMLK 2901 LOT 940 PT SEMERAH MUKIM PONTIAN                         | 940       | 1.9981   | 1.9981      | 1.529905,<br>103.429633   |



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|----|------------------------------------|--------------------------------------------------------------------|--------------|--------|--------|----------------------------------------|
| 14 | LIM TIAM HOCK                      | GM 1053, LOT 8844,<br>SUNGAI DURIAN, MUKIM<br>PONTIAN              | 8844         | 2.3000 | 2.3000 | 1.522076,<br>103.437443                |
| 15 | ROHAYA BINTI SAIMAN                | NO HKMLK 1075 LOT<br>8867 PT BENGKOK<br>MUKIM PONTIAN              | 8867         | 1.3660 | 1.3000 | 1.518131,<br>103.426174                |
| 16 | AYUB BIN TABRI                     | GM 3556, LOT 4041,<br>PARIT SEMERAH,<br>MUKIM PONTIAN              | 4041         | 1.5200 | 1.5200 | 1.5352160,<br>103.4320960              |
| 17 | MOSMIN BIN SAIMAN                  | HSM 4344 PTD 8908 KG<br>SEPAKAT JAYA MUKIM<br>PONTIAN              | 8908         | 1.0752 | 1.0752 | 1.567213,<br>103.502708                |
| 18 | SUKRI BIN AHMAD                    | GM 2174, LOT 251,<br>PARIT IBRAHIM, MUKIM<br>PONTIAN               | 251          | 1.4838 | 1.6700 | 1'524956" (N)<br>103° 413212" (E)      |
| 19 | NORJALI BIN<br>SUHAIMEE            | GM 2654, LOT 2923,<br>MUKIM PONTIAN                                | 2923         | 2.9061 | 2.9100 | 1'585005" (N)<br>103° 451163" (E)      |
| 20 | NUR FAJRINA BINTI<br>MOHAMAD LAZIF | HSM 4637, PTD 12523,<br>KAMPUNG MELAYU<br>RAYA, MUKIM PONTIAN      | PTD<br>12523 | 0.7200 | 0.7200 | 1.616124, 103.<br>471386               |
| 21 | MISNON BIN SAMSURI                 | GM 3855, LOT 12166,<br>PARIT SELANGOR ULU,<br>MUKIM PONTIAN        | 12166        | 1.0000 | 1.4100 | 1'543509" (N)<br>103° 436783" (E)      |
| 22 | MUKIMI BIN HAMZAH                  | GM 2378, LOT 289,<br>PARIT IBRAHIM, MUKIM<br>PONTIAN               | 289          | 1.2966 | 1.9400 | 1'5188918" (N)<br>103° 4183246"<br>(E) |
| 23 | MD NASIR BIN PAWIRO                | GM 762, LOT 4340, BT 4<br>KAMPUNG SAWAH,<br>MUKIM PONTIAN          | 4340         | 1.8591 | 2.1100 | 1.555444,<br>103.490879                |
| 24 | NORIZAN BIN MD AMIN                | GM 2746, LOT 3221,<br>PARIT BENGKOK,<br>MUKIM PONTIAN              | 3221         | 0.8599 | 0.8600 | 1'5232482" (N)<br>103° 4287812"<br>(E) |
| 25 | SO SOON LEE                        | GM 2094, LOT 2775,<br>PARIT HJ YUSOF<br>PANGLONG, MUKIM<br>PONTIAN | 2775         | 1.6465 | 1.6500 | 1'5624201" (N)<br>103° 4391747"<br>(E) |
| 26 | BASIRAN BIN SALIPAN                | NO HKMLK 3191, LOT<br>3775 PT SEMERAH<br>MUKIM PONTIAN             | 3775         | 0.8801 | 0.8801 | 1.522923,<br>103.423787                |
| 27 | PANOT BIN KAYAT                    | NO HAKMILIK 2658, LOT<br>3327 PARIT BAHRU<br>SELANGOR              | 3327         | 1.5732 | 1.5732 | 1.5373559,<br>103.4424759              |
| 28 | MUSA BIN ABAS                      | NO. HAKMILIK 1662, LOT<br>3200 MUKIM PONTIAN                       | 3200         | 2.7265 | 2.7265 | 1.5294831,<br>103.4254539              |
| 29 | MOHAMAD GHAZALI<br>BIN ABAS        | NO HAKMILIK 5613, LOT<br>3223 PT BENGKOK<br>MUKIM PONTIAN          | 3223         | 1.0648 | 1.0648 | 1.522572,<br>103.429046                |
| 30 | MOHD KHIRRUDDIN<br>BIN SULIMAN     | GM 3542, LOT 969, PT<br>SEMERAH, MUKIM<br>PONTIAN                  | 969          | 2.0689 | 2.0689 | 1.5349981,<br>103.4309233              |



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| 31 | NGAMIDON BIN ABAS              | NO HAK. 984, LOT 3222, PT BENGKOK                          | 3222      | 1.4200 | 1.4200 | 1.522878,<br>103.429277   |
| 32 | MOHAMADAN BIN HASHIM           | HSM 6280, PTD 15955, PT BENGKOK, MUKIM PONTIAN             | PTD 15955 | 1.2000 | 1.2000 | 1.521592,<br>103.427849   |
| 33 | RUMINAH BINTI ROSLAN           | HKMLK 1958, LOT 359 PT SEMERAH MUKIM PONTIAN               | 359       | 1.2595 | 1.2500 | 1.513709,<br>103.413041   |
| 34 | MOHD NADZIR BIN MOHD HAMZAH    | NO HKMLK : 121, LOT 4194 PT SEMERAH                        | 4194      | 1.7578 | 1.7578 | 1.533039,<br>103.431685   |
| 35 | MD SOFWAN BIN TUBARI           | MG 137, LOT 377 PARIT SEMERAH                              | 377       | 1.2100 | 1.2100 | 1.509872,<br>103.408489   |
| 36 | ABD HAMEN BIN HJ ASMUNI        | NO HAKMILIK 8, LOT 64, PT LAMA MK PONTIAN                  | 264       | 2.0200 | 2.0200 | 1.537641,<br>103.415255   |
| 37 | PARIAH @ PARIAM BT DARHAM      | HKMLK 2238, LOT 770 PT BENGKOK                             | 770       | 1.2595 | 1.2595 | 1.512041,<br>103.426626   |
| 38 | MD YUNUS BIN HJ YOSOF          | NO. HAKMILIK 937, LOT 3213 MUKIM PONTIAN                   | 3213      | 0.8000 | 0.8000 | 1.515809,<br>103.426327   |
| 39 | HADINI BINTI ASHARI            | NO HAKMILIK 82639, LOT 635, MUKIM PONTIAN                  | 635       | 5.3646 | 5.3646 | 1.550939,<br>103.408608   |
| 40 | NORDIN BIN SALIHIN             | NO HAKMILIK 3358, LOT 3284, PT SELANGOR MUKIM PONTIAN      | 3284      | 1.6946 | 1.6946 | 1.519398,<br>103.442428   |
| 41 | MOHD NAJAMUDIN BIN ROSLAN      | NO HAKMILIK 951, LOT 3729 KG PT KUDUS MUKIM PONTIAN        | 3729      | 0.6200 | 0.5500 | 1.516799,<br>103.414430   |
| 42 | HAMISAH BINTI NASIR            | NO HAKMILIK 2352, LOT 429 KG PT PATAH MUKIM PONTIAN        | 429       | 1.7629 | 1.7629 | 1.509001,<br>103.418666   |
| 43 | AISHAH BINTI ESA               | NO HAKMILIK 2187, LOT 690 KG PT PATAH MUKIM PONTIAN        | 690       | 3.1110 | 3.0110 | 1.515439,<br>103.421140   |
| 44 | MD SUDIRMAN BIN SUMARDI        | NO HAKMILIK 2488 LOLT 968 PT SEMERAH MUKIM PONTIAN         | 968       | 0.8900 | 0.8900 | 1.5182188,<br>103.4198434 |
| 45 | SAM BIN TAIB                   | HM 3104, LOT 2878, PT HJ ADNAN SG SIALANG, MUKIM PONTIAN   | 2878      | 1.9956 | 1.9956 | 1.577831,<br>103.438120   |
| 46 | SALIMAN BIN NYAMIN             | GM 3117, LOT 2917 KG PT HJ ADNAN AYER HITAM, MUKIM PONTIAN | 2917      | 2.9314 | 2.9314 | 1.585151,<br>103.448672   |
| 47 | KASBI @ HASBI BIN ABDUL RAHMAN | GM 5880, LOT 675 PT BENGKOK MUKIM PONTIAN                  | 675       | 1.7932 | 1.7932 | 1.519399,<br>103.426908   |





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| 48                | MASINAH BINTI AB RAHIM  | GM 2655, LOT 2818, PARIT HAJI YUSOF, MUKIM PONTIAN    | 2818 | 1.5201         | 1.5201         | 1.5855648, 103.4523729 |
| 49                | ABD RAHMAN BIN MUSLIMAN | NO HAKMILIK 414, LOT 433 PARIT SEMERAH, MUKIM PONTIAN | 433  | 1.200          | 1.200          | 1.508310, 103.408568   |
| 50                | MAHMUD BIN SHAHRIL      | HM 4722 LOT 6620 PT BUGIS MUKIM PONTIAN               | 6620 | 2.7050         | 2.7050         | 1.550451, 103.432380   |
| <b>TOTAL (HA)</b> |                         |                                                       |      | <b>87.7755</b> | <b>92.2725</b> |                        |

**3.3 Production Volume**

| Name of Estate   | Area (Ha)     |                     | Projected Production (From the year to the year of) |
|------------------|---------------|---------------------|-----------------------------------------------------|
| N/A              | <b>Total*</b> | <b>Production**</b> | N/A                                                 |
| <b>Total FFB</b> | As above      |                     |                                                     |

**3.4 Planting Program for each estate**

| Year / estate                                                         | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
|-----------------------------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|
| Refer 3.2 Description of the supply base (including planting profile) |     |     |     |     |     |     |     |     |

**3.5 Replanting program for each estate**

| Year of replanting                                                                      | Planted area (ha) in each estate |     |     |     |     |     |     |     | Total area to be replanted (ha) |
|-----------------------------------------------------------------------------------------|----------------------------------|-----|-----|-----|-----|-----|-----|-----|---------------------------------|
|                                                                                         | N/A                              | N/A | N/A | N/A | N/A | N/A | N/A | N/A |                                 |
| No planned replanting for the next few years. The palms are below 20 years old. See 3.2 |                                  |     |     |     |     |     |     |     |                                 |
| <b>TOTAL</b>                                                                            | <b>N/A</b>                       |     |     |     |     |     |     |     |                                 |

**3.6. Maps of Company Location, Plantations and Organised Smallholders**

87.



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#### 4.0 Certification Assessment

##### 4.1 Stage 1 Audit

The Stage 1 audit was conducted on 5<sup>th</sup> July 2018.

- The objective of the Stage 1 is to assess the readiness of the documentation established and implemented in accordance to MSPO 2530:2013 Part 2: General principles for independent smallholders
- According to the Certification Scheme, an initial due-diligence audit for operators which are entering into the MSPO system, and which do not have any certification or those having management system certification e.g. ISO, COP.
- These organizations shall undergo both Stage I and II audit.
- The audit team has applied the Malaysian Sustainable Palm Oil Part 2.
- The Stage I audit was conducted on 5<sup>th</sup> July 2018 at MPOB Cawangan Pontian covering the following activities:
  - Review of documentation for compliance to relevant P & C requirements for plantation and mill; Reporting of issues concern during Stage I audit;

##### 4.1.1. Stage 2 – Certification audit:

The Stage 2 audit was conducted on 12 – 13<sup>th</sup> September 2018

- The objective of the Stage 2 is to assess the documentation established and implemented in accordance to MSPO 2530:2013 Part 2 : General principles for independent smallholders.
- According to the Certification Scheme, an initial due-diligence audit for operators which are entering into the MSPO system, and which do not have any certification or those having management system certification e.g. ISO, COP.
- These organizations has done Audit Stage I and II audit
- The audit team has applied the Malaysian Sustainable Palm Oil Part 3
- The Stage II audit was conducted on 12<sup>th</sup> – 13<sup>th</sup> September 2018 and covering the following activities:
  - Onsite interviews and inspections;



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- Review of documentation for compliance to relevant P & C requirements for plantation. Reporting of issues concern during Stage II audit

**4.2 Stakeholders' Consultation**

4.2.1 A stakeholders' consultation meeting was conducted on 13<sup>th</sup> September 2018 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements. List of stakeholder meet was Guan Seng Enterprise Sdn Bhd (FFB Collection Centre), *Jabatan Veterinar* Pontian (En. Muhammad Nizam Bin Karim, Penolong Pegawai) and En Zulkiflee bin Idris (Neighbour).

The topics of discussion are as below:

- Introduction
- Development of oil palm plantations
- Community service and support provided Wildlife management and wildlife corridor
- Type of wildlife sighted.
- Local communities' development.

4.2.2 The following relevant Principles & Criteria of the applied standard have discussed during the stakeholders' consultation:

| Items | Subject discussed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Audit team findings                                                                                                                                                                                                                                                                                                                                                     | Company response and proposed action to be taken                                                                                                                                            |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.    | Visit to a Collecting center - FFB Ramp<br>- information from SPOC members regarding MSPO Certification<br>- was there any land conflicts<br>- impacts of livelihood to the surrounding stakeholders after involvement of smallholders in MSPO Certification<br>- HCV and environmental understanding of stakeholders<br>- awareness towards species, habitats and high conservation values.<br>- is there any SPOC members activity affecting stakeholders.<br>- any suggestions for SPOC members<br>- understanding of stakeholders on the complaints and grievance procedure<br>- new practices prior information to local stakeholders | Attended talks by MPOB regarding MSPO<br>- no conflicts discovered<br>- no issues here<br>- understand basic as no open burning, proper disposal of waste.<br>Has some basic understanding<br>- SPOC members happy as they sell and gets paid daily or monthly<br>- happy to serve the smallholders<br>- understand the procedure of complaints<br>- none at the moment | There were no issues as seen by the management except for the safety issue of cash payment on monthly basis which was without any security guards. The management will look into the matter |



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**4.3. Status of Non-Conformities Previously Identified :**

Kindly tick (/) to the related information / non-conformance

|   |                                                                                                                                                                                                                                                                                                     |
|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| / | The stage 1 audit findings of this system have been reviewed, in particular to assure appropriate correction and corrective action HAS implemented to address identified audit findings. Details of the follow up action taken on stage 1 audit findings were recorded in the Stage 1 audit report. |
|   | The last audit results of this system have been reviewed, in particular to assure appropriate correction and corrective action HAS implemented to address any nonconformity identified.                                                                                                             |
|   | The last audit results of this system have been reviewed, in particular to assure appropriate correction and corrective action HAS NOT been implemented effectively. Non-conformity will be re-raised.                                                                                              |
| / | Not applicable. No non-conformity raised in previous audit.                                                                                                                                                                                                                                         |

*Note 1: If a minor non-conformity raised in last audit, is not closed out, then this finding will be re-raised to a Major nonconformity.*  
*Note 2: All minor NCs raise in last audit are required to capture in this report together with the closing of the non-compliance.*

**5.0 Conclusion**

Detail of Audit Findings Identified During This Audit

| Audit Outcome                     |                                        |
|-----------------------------------|----------------------------------------|
| Major NCR                         | -                                      |
| Minor NCR                         | 3                                      |
| Area of Concern (AOC)             | 5 AOC were raised during audit stage 1 |
| Opportunity for Improvement (OFI) | 4                                      |
| Observation (OBS)                 | N/A                                    |

**6.0 Recommendation**

- The audit team conducted a process-based audit focussing on significant aspects/risks and objectives required by the standard(s). The audit methods used were interviews, observations, sampling of activities and review of documentation and records.
- The structure of the audit was in accordance with the audit plan included in to this summary report.
- The audit team concludes that the organisation has established and maintained its management system in line with the requirements of the standard(s) and demonstrated the ability of the system to achieve requirements for products and/or services within the scope and the organisation's policy and objectives. Therefore the audit team recommends that, based on the results of this audit and the system's demonstrated state of development and maturity that this management system certification be :

|   |                                                                                                                                                                                                                                                                           |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | No NCR recorded. Recommended to continue certification                                                                                                                                                                                                                    |
| / | Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit                                                                                                                                           |
|   | Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.                                                                                            |
| / | Recommended to continue certification                                                                                                                                                                                                                                     |
|   | Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but not fully accepted by the audit team. NCR(s) ..... have not been satisfactorily closed out within 60 days of the audit. Recommended for suspension of the certificate. |



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Prepared by:

SAHUDIN BIN SAPIIN

Lead Auditor

27<sup>th</sup> September 2018

Date

Accepted by  
client:

MUHAMMAD NUR TAUFIK ABDUL RAZAK

Group Manager

27<sup>th</sup> October 2018

Date