



# PLATINUM SHAUFFMANTZ VERITAS

Reliable And Practical Certification

## PUBLIC SUMMARY REPORT

MS 2530-3 : 2013

Malaysian Sustainable Palm Oil (MSPO)

Part 3: General Principles For Oil Palm Plantations And Organised Smallholders

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**NAME OF CLIENT** : SING GIAP ESTATE SDN BHD  
**STANDARD** : MS 2530:2013  
**DATE OF -**  
**INITIAL AUDIT STAGE 1** : 4<sup>TH</sup> July 2019  
**INITIAL AUDIT STAGE 2** : 9<sup>TH</sup> Sep 2019

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## 1.0 Audit Process

### 1.1 Objective

The objectives of this audit are:

- To confirm that the management system conforms with all the requirements of the audit standard
- To confirm that the organisation has effectively implemented the planned management system
- To confirm that the management system is capable of achieving the organisation's policy and objectives.

### 1.2 Scope of Certification

- Management of Sustainable Oil Palm Plantations from Cultivation, Planting and Production of Fresh Fruit Bunches

### 1.3 Appointment of team members and reviewer (Qualification of audit team)

Lead Auditor: Daman Huri Mohammad, Co-Auditor: Muhammad Zahin Zaidi  
Observer (Auditor-in-Training): Nor Azman, Ahmad Faris, Aris

### 1.4 Audit Plan

The audit approach consists of the following steps:

- Contract review;
- Appointment of team members and technical reviewer;
- Contact client for relevant documentation according to the applicable MSPO standards;
- Audit planning;
- Background investigation, desk review of submitted documents;
- On-Site assessment, inspections, interviews with operational personnel, stakeholders and its contractors; review of documentation;
- On-site reporting
- Resolution of non-conformance (NC) (if any)
- Draft audit reporting
- Technical review
- Final audit reporting
- Peer review
- Address Peer Review Comments (if any)
- Final approval and issuance of certificate





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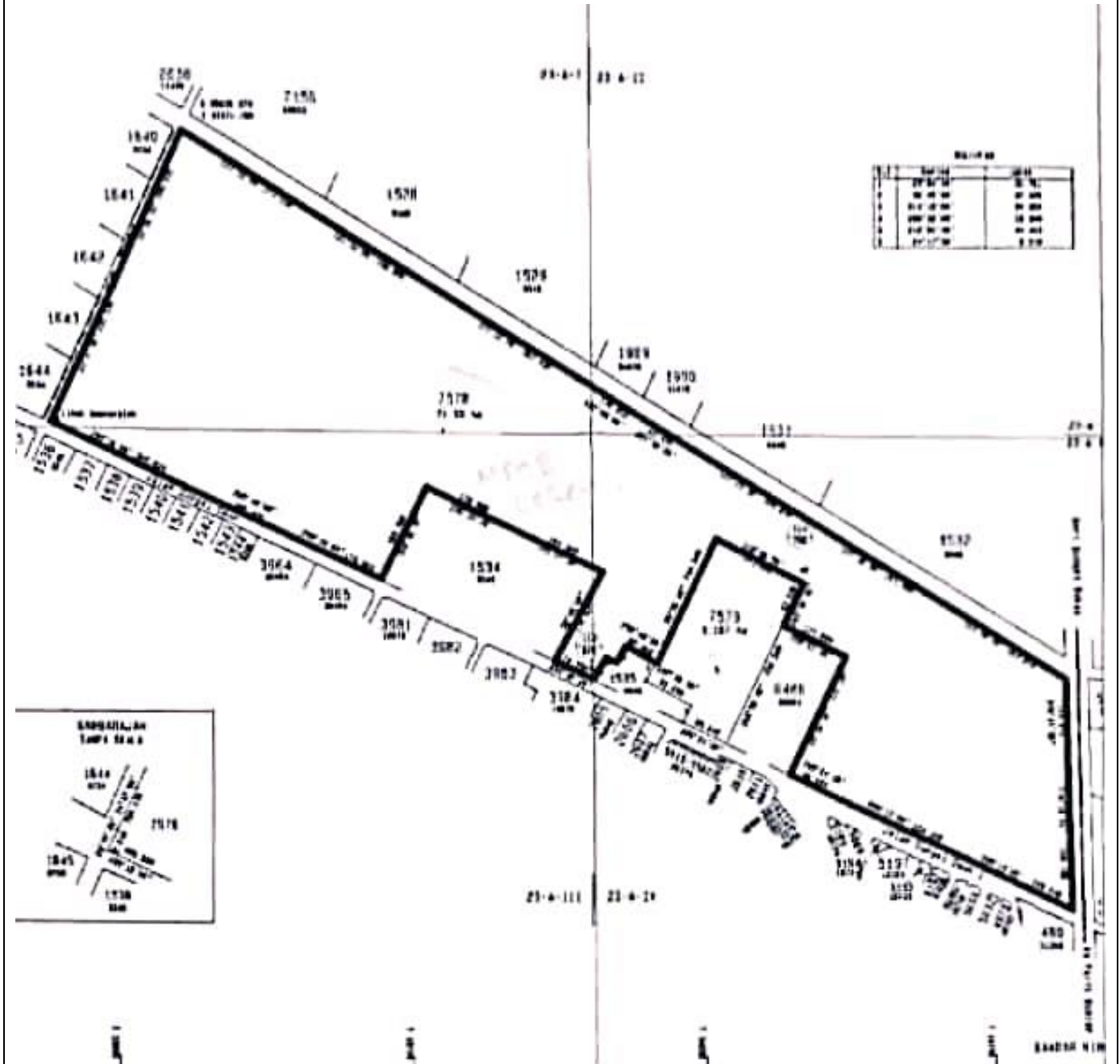
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No plan for replanting for the next few years. The palms are below 20 years old.

**3.6. Maps of Company Location, Plantations and Organised Smallholders**



**4.0 Certification Assessment**

**4.1 Stage 1 Audit**

- The Stage 1 audit was conducted on 4<sup>th</sup> July 2019
- The objective of the Stage 1 is to assess the readiness of the documentation established and implemented in accordance to



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MSPO 2530-3:2013 Part 3 (General Principal for Oil Palm Plantations and Organized Smallholders)

- According to the Certification Scheme, an initial due-diligence audit for operators which are entering into the MSPO system, and which do not have any certification or those having management system certification e.g. ISO, COP.
- These organizations shall undergo both Stage I and II audit
- The audit team has applied the Malaysian Sustainable Palm Oil Part 3
- The Stage I audit was conducted by covering the following activities:
  - Onsite interviews and inspections;
  - Review of documentation for compliance to relevant P & C requirements for plantation
  - Reporting of issues concern during Stage I audit

**4.1.1. Stage 2 – Certification audit:**

- The Stage 2 audit was conducted on 9-Aug-19 by 2 auditors and 3 observers (auditor-in-training)
- The objective of the Stage 2 is to assess the documentation established and implemented in accordance to MSPO 2530-3:2013 Part 3 (General Principal for Oil Palm Plantations and Organized Smallholders)
- According to the Certification Scheme, an initial due-diligence audit for operators which are entering into the MSPO system, and which do not have any certification or those having management system certification e.g. ISO, COP.
- These organizations has done Audit Stage1 and 2 audit
- The audit team has applied the Malaysian Sustainable Palm Oil Part 3
- The Stage 2 audit was covering the following activities:
  - Verification of stage 1 audit result
  - On site interviews and inspections;
  - Capturing feedback from stakeholders through consultation process.
  - Review of documentation for compliance to relevant P & C requirements for plantation
  - Reporting of issues concern during Stage 2 audit



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#### 4.2 Stakeholders' Consultation

4.2.1 A stakeholders' consultation meeting was conducted during stage 2 audit to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The topics of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.

4.2.2 The following relevant Principles & Criteria of the applied standard have discussed during the stakeholders' consultation:

Interviewed person;

- Yew Choon Hoe (Mandor)
- Nur Kholis (Contractor – Guan Heng's worker)
- Choiruddin (Contractor – Guan Heng's worker)
- Khor Bak Guan (Contractor – Guan Heng)

Issues address – payment, treatment, workspace, safety and health, welfare and supporting elements.

No negative issues were encountered during the session

#### 4.3. Status of Non-Conformities Previously Identified :

Kindly tick (/) to the related information / non-conformance

✓	The Stage 1 audit findings of this system have been reviewed, in particular to assure appropriate correction and corrective action has been implemented to address identified audit findings.
✓	The last audit results of this system have been reviewed, in particular to assure appropriate correction and corrective action has been implemented to address any nonconformity identified.
✓	The last audit results of this system have been reviewed, in particular to assure appropriate correction and corrective action has been implemented effectively. Non-conformity will be re-raised.
	Not applicable. No non-conformity raised in previous audit.

*Note 1: If a minor non-conformity raised in last audit, is not closed out, then this finding will be re-raised to a Major nonconformity.*

*Note 2: All minor NCs raise in last audit are required to capture in this report together with the closing of the non-compliance.*



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**5.0 Conclusion**

Detail of Audit Findings Identified During This Audit

Audit Outcome	
Major NCR	0
Minor NCR	0
Area of Concern (AOC)	0
Opportunity for Improvement (OFI)	1
Observation (OBS)	1

**6.0 Recommendation**

- The audit team conducted a process-based audit focussing on significant aspects/risks and objectives required by the standard(s). The audit methods used were interviews, observations, sampling of activities and review of documentation and records.
- The structure of the audit was in accordance with the audit plan included in to this summary report.
- The audit team concludes that the organisation has established and maintained its management system in line with the requirements of the standard(s) and demonstrated the ability of the system to achieve requirements for products and/or services within the scope and the organisation's policy and objectives. Therefore, the audit team recommends that, based on the results of this audit and the system's demonstrated state of development and maturity that this management system certification be :

✓	No NCR recorded. Recommended to continue certification
	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
	Recommended to continue certification
	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but not fully accepted by the audit team. NCR(s) ..... have not been satisfactorily closed out within 60 days of the audit. Recommended for suspension of the certificate.

Prepared by:

Lead Auditor

9-Sep-19

Date

Accepted by  
client:

SING GIAP ESTATE SDN. BHD.  
197, JALAN TUNKU ASAAD  
KULIM, KEDAH

Name : Mr. Choon Chin Hoon  
Designation : Estate owner

9-Sep-19

Date