



PLATINUM SHAUFFMANTZ VERITAS

Reliable And Practical Certification

PUBLIC SUMMARY REPORT

MS 2530-3 : 2013

Malaysian Sustainable Palm Oil (MSPO)

Part 3: General Principles For Oil Palm Plantations And Organised Smallholders

NAME OF CLIENT : BUKIT TEBUAN ESTATE SDN BHD
STANDARD : MS 2530:2013
DATE OF -
INITIAL AUDIT STAGE 1 : 4TH July 2019
INITIAL AUDIT STAGE 2 : 10TH Sep 2019



PLATINUM SHAUFFMANTZ VERITAS
Management System Certification
Public Summary Report

Standard:
MS 2530-3:2013

File No.:
MASMSPO10109
4

Client: Bukit Tebuan Estate
Sdn Bhd

Page
1

Table of Contents	Page
1.0 Audit Process	
1.1 Objective	2
1.2 Scope	2
1.3 Appointment of team members and reviewer	2
1.4 Audit Plan	2
2.0 Methodology	
2.1 Description of the certification unit	3
2.2 Description of the supply base (including planting profile)	3
3.0 Organisation Information	
3.1 Organisation Information / Contact Person(s)	3
3.2 Production volume	3
3.3 Planting Program for Each Estate	3
3.4 Replanting program for each estate	4
3.5 Maps of Company Location, Plantations and Organised Smallholders	4
4.0 Certification Assessment	
4.1 Stage 1 Audit	5
4.1.1 Stage 2 – Certification audit:	5
4.1.2 Status of Non-Conformities Previously Identified	5
4.2 Stakeholders' Consultation	6
4.3 Status of Non-Conformities Previously Identified	6
5.0 Conclusion	
5.1 Detail List of Audit Finding	7
6.0 Recommendation	7
7.0 References (List of Attachments)	
8.0 Distribution / Confidentiality / Rights of ownership / Limitations / Responsibilities	



PLATINUM SHAUFFMANTZ VERITAS
Management System Certification
Public Summary Report

Standard:
MS 2530-3:2013

File No.:
MASMSPO 101094

Client: Ladang Bukit Tebuan

Page
2

1.0 Audit Process

1.1 Objective

The objectives of this audit are:

- To confirm that the management system conforms with all the requirements of the audit standard
- To confirm that the organisation has effectively implemented the planned management system
- To confirm that the management system is capable of achieving the organisation's policy and objectives.

1.2 Scope of Certification

- Management of Sustainable Oil Palm Plantations from Cultivation, Planting and Production of Fresh Fruit Bunches

1.3 Appointment of team members and reviewer (Qualification of audit team)

Lead Auditor: Daman Huri Mohammad, Co-Auditor: Muhammad Zahin Zaidi

Observer (Auditor-in-Training): Nor Azman, Ahmad Faris, Aris

1.4 Audit Plan

The audit approach consists of the following steps:

- Contract review;
- Appointment of team members and technical reviewer;
- Contact client for relevant documentation according to the applicable MSPO standards;
- Audit planning;
- Background investigation, desk review of submitted documents;
- On-Site assessment, inspections, interviews with operational personnel, stakeholders and its contractors; review of documentation;
- On-site reporting
- Resolution of non-conformance (NC) (if any)
- Draft audit reporting
- Technical review
- Final audit reporting
- Peer review
- Address Peer Review Comments (if any)
- Final approval and issuance of certificate



PLATINUM SHAUFFMANTZ VERITAS
Management System Certification
Public Summary Report

Standard:
MS 2530-3:2013

File No.:
MASMSPO 101094

Client: Ladang Bukit Tebuan

Page
3

2.0 Methodology (Scope of Certification Audit)

2.1 Description of the certification unit

Assessing past implementation from quality records that are required by the standard. (PAPER)

Assessing current implementation from observing current practices. (PRACTICE)

Assessing future maintenance from interviewing personnel on understanding and assessing competencies. (PEOPLE)

2.2 Description of the supply base

The site has operated the oil palm plantation

No	Name of Estate(s)	Planted Area (Ha)	Total Area (Ha)
1	BUKIT TEBUAN ESTATE SDN BHD	203	225

3.0 Organisation Information

3.1 Description of the certification unit

Ladang Bukit Tebuan Estate is owned by Bukit Tebuan Estate Sdn Bhd, a small estate with 225 ha size owned by individual. The site was located at Mukim 8 Daerah Seberang Perai Selatan & Mukim, Permatang Pasir, 34950 Bandar Baharu, Kedah

Ladang Bukit Tebuan field size areas can refer as follows

Field No.	Estate Ha.
PM1997A	22
PM1998A	20
PM2000A	45
PM2002A	17
PM2010A	11
PM2014A	24
PM2015A	12
PM2016A	11
PM2017A	29
PM2018A	14
Temple / Line site	1
Unplanted	29
TOTAL	225 ha

3.2 Description of the supply base (including planting profile)

FFB production of Bukit Tebuan Estate was delivered to FFB collector (Guan Heng). Weighbridge Ticket issued by FFB central collector as well. Records of sales through weighbridge ticket and FFB Delivery Advice Notice was found to be effective. Data has been transfer to Monthly Production Report

3.3 Production Volume

1118.71 MT for estate (Jan 2018 to Dec 2018)



PLATINUM SHAUFFMANTZ VERITAS
Management System Certification
Public Summary Report

Standard:
 MS 2530-3:2013

File No.:
 MASMSPO 101094

Client: Ladang Bukit Tebuan

Page
 4

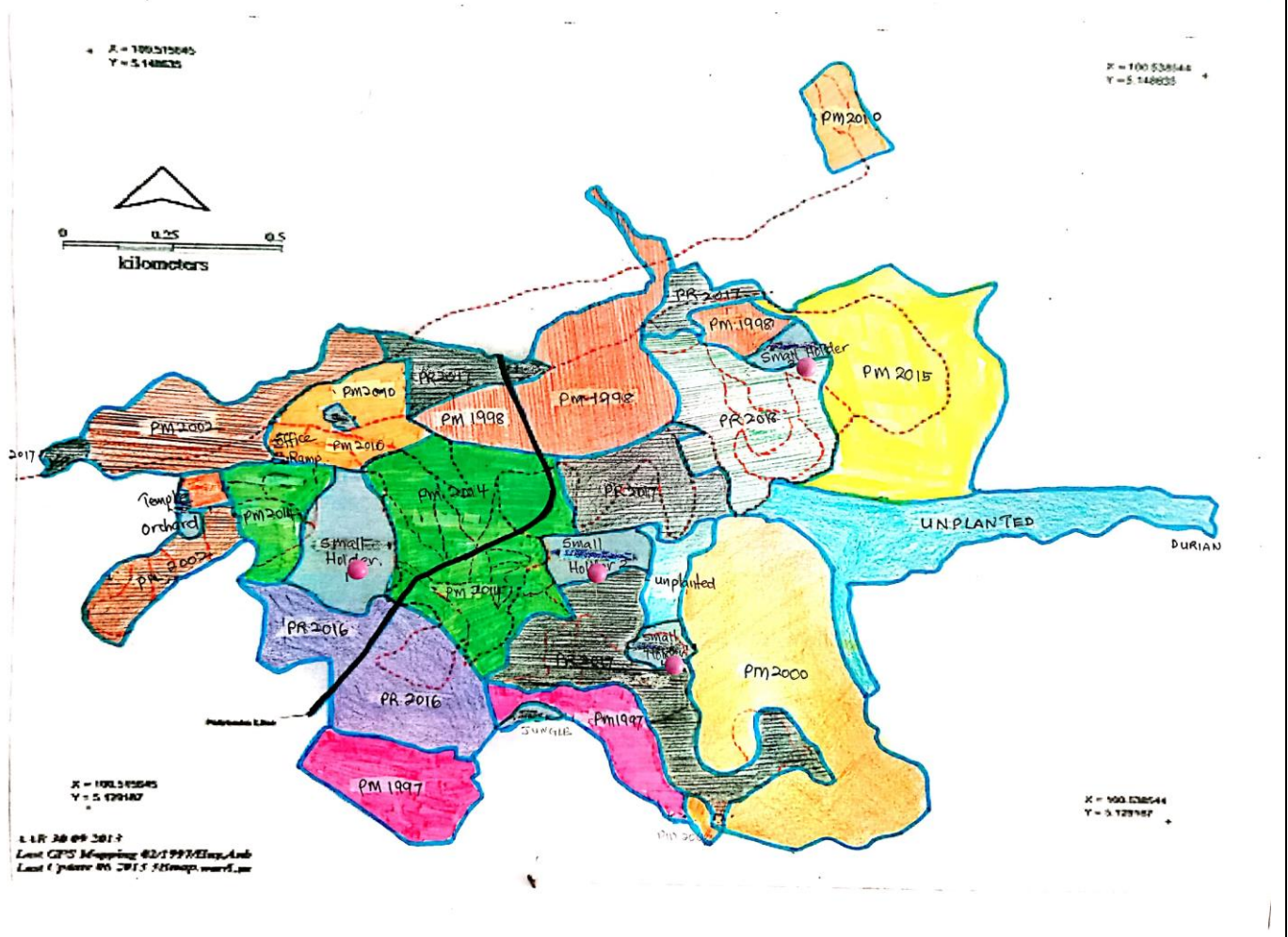
3.4 Planting Program for each estate :

Year / estate	2018	2019	2020	2021	2022	2023	2024	2025
NOT APPLICABLE								

3.5. Replanting program for each estate:

Year of replanting	Planted area (ha) in each estate									Total area to be replanted (ha)
	2018	2019	2020	2021	2022	2023	2024	2025		
No plan for replanting for the next few years. The palms are below 20 years old.										

3.6. Maps of Company Location, Plantations and Organised Smallholders



4.0 Certification Assessment

4.1 Stage 1 Audit

- The Stage 1 audit was conducted on 4th July 2019



PLATINUM SHAUFFMANTZ VERITAS
Management System Certification
Public Summary Report

Standard:
MS 2530-3:2013

File No.:
MASMSPO 101094

Client: Ladang Bukit Tebuan

Page
5

- The objective of the Stage 1 is to assess the readiness of the documentation established and implemented in accordance to MSPO 2530-3:2013 Part 3 (General Principal for Oil Palm Plantations and Organized Smallholders)
- According to the Certification Scheme, an initial due-diligence audit for operators which are entering into the MSPO system, and which do not have any certification or those having management system certification e.g. ISO, COP.
- These organizations shall undergo both Stage I and II audit
- The audit team has applied the Malaysian Sustainable Palm Oil Part 3
- The Stage I audit was conducted by covering the following activities:
 - Onsite interviews and inspections;
 - Review of documentation for compliance to relevant P & C requirements for plantation
 - Reporting of issues concern during Stage I audit

4.1.1. Stage 2 – Certification audit:

- The Stage 2 audit was conducted on 10 Sep-19 by 2 auditors and 3 observers (auditor-in-training)
- The objective of the Stage 2 is to assess the documentation established and implemented in accordance to MSPO 2530-3:2013 Part 3 (General Principal for Oil Palm Plantations and Organized Smallholders)
- According to the Certification Scheme, an initial due-diligence audit for operators which are entering into the MSPO system, and which do not have any certification or those having management system certification e.g. ISO, COP.
- These organizations has done Audit Stage 1 and 2 audit
- The audit team has applied the Malaysian Sustainable Palm Oil Part 3
- The Stage 2 audit was covering the following activities:
 - Verification of stage 1 audit result
 - On site interviews and inspections;
 - Capturing feedback from stakeholders through consultation process.
 - Review of documentation for compliance to relevant P & C requirements for plantation
 - Reporting of issues concern during Stage 2 audit



PLATINUM SHAUFFMANTZ VERITAS
Management System Certification
Public Summary Report

Standard:
 MS 2530-3:2013

File No.:
 MASMSPO 101094

Client: Ladang Bukit Tebuan

Page
 6

4.2 Stakeholders' Consultation

4.2.1 A stakeholders' consultation meeting was conducted during stage 2 audit to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The topics of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.

4.2.2 The following relevant Principles & Criteria of the applied standard have discussed during the stakeholders' consultation:

Interviewed person;

- Mr. Bala (Transporter – DPR Mega Enteprese) – 15 years engaged by estate
- Mr. Kesavan (Contractor – wiring) – 15 years engaged by estate

Issues address – payment, treatment, workspace, safety and health, welfare and supporting elements.

No negative issues were encountered during the session

4.3. Status of Non-Conformities Previously Identified :

Kindly tick (/) to the related information / non-conformance

✓	The Stage 1 audit findings of this system have been reviewed, in particular to assure appropriate correction and corrective action has been implemented to address identified audit findings.
✓	The last audit results of this system have been reviewed, in particular to assure appropriate correction and corrective action has been implemented to address any nonconformity identified.
✓	The last audit results of this system have been reviewed, in particular to assure appropriate correction and corrective action has been implemented effectively. Non-conformity will be re-raised.
	Not applicable. No non-conformity raised in previous audit.

Note 1: If a minor non-conformity raised in last audit, is not closed out, then this finding will be re-raised to a Major nonconformity.

Note 2: All minor NCs raise in last audit are required to capture in this report together with the closing of the non-compliance.



PLATINUM SHAUFFMANTZ VERITAS
Management System Certification
Public Summary Report

Standard:
MS 2530-3:2013

File No.:
MASMSPO 101094

Client: Ladang Bukit Tebuan

Page
7

5.0 Conclusion

Detail of Audit Findings Identified During This Audit

Audit Outcome	
Major NCR	3
Minor NCR	0
Area of Concern (AOC)	0
Opportunity for Improvement (OFI)	3
Observation (OBS)	1

6.0 Recommendation

- The audit team conducted a process-based audit focussing on significant aspects/risks and objectives required by the standard(s). The audit methods used were interviews, observations, sampling of activities and review of documentation and records.
- The structure of the audit was in accordance with the audit plan included in to this summary report.
- The audit team concludes that the organisation has established and maintained its management system in line with the requirements of the standard(s) and demonstrated the ability of the system to achieve requirements for products and/or services within the scope and the organisation's policy and objectives. Therefore, the audit team recommends that, based on the results of this audit and the system's demonstrated state of development and maturity that this management system certification be :

	No NCR recorded. Recommended to continue certification
✓	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
✓	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
	Recommended to continue certification
	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but not fully accepted by the audit team. NCR(s) have not been satisfactorily closed out within 60 days of the audit. Recommended for suspension of the certificate.

Prepared by:

Lead Auditor

10-Sep-19

Date

Accepted by
client:

BUKIT TEBUAN ESTATE SDN BHD
(1234-X)

Name : Mr. Karthikayan
Designation : Manager

10-Sep-19

Date